

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns
District 2 - Jeb S. Smith, Chair
District 3 - Paul M. Waldron
District 4 - Jeremiah Ray Blocker, Vice Chair
District 5 - Henry Dean



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Hunter S. Conrad, County Administrator
Patrick F. McCormack, County Attorney

Tuesday, September 1, 2020 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter – Lindsay Haga, AICP, Senior Planner

Staff Member - Joseph Cearley, Special Projects Mgr

District 3

1. **Public Hearing * DEVAGREE 2020-02 - St. Augustine Marketplace Development Agreement.** Proposed Development Agreement to obtain a unified business identification sign plan for the St. Augustine Marketplace property that would allow signage along SR 207 on two ground mounted signs for those commercial properties that may develop and do not have frontage along SR 207.

Presenter – Katie S. Buchanan, D.R. Horton, Inc.

Staff Member - Valerie Stukes, Senior Planner

District 3

2. **Public Hearing * CDD 2020-01 Entrada CDD.** St. Johns County received a Petition to establish the Entrada Community Development District (CDD) on April 28, 2020. The CDD comprises approximately 143.98 acres of land and will serve portions of the Entrada Planned Unit Development (PUD). The Entrada PUD was approved in 2019 and was last modified in May 2020. Entrada has continually developed, since its approval. There are approximately 956 residential units either approved through Subdivision Construction Plans or Plats, or they are in review. Please see the Growth Management Department Staff Report for project details.

Presenter - Melissa Lundquist, Assistant to the Board of County Commissioners

3. Consider appointment to the Ponte Vedra Zoning and Adjustment Board.

Currently there is a vacancy on the Ponte Vedra Zoning and Adjustment Board due to an expired term. Please find attached for your review and consideration one application (Samuel Crozier), along with a recommendation from the Ponte Vedra Zoning & Adjustment Board. Ponte Vedra Zoning District Regulations, Ordinance 2011-20, Section XII.B.2 states, "Appointments of board members shall be a four (4) year term with a total service limited to two (2) such terms". The suggested motions below reflect such terms.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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CONSENT AGENDA

1. **Motion to approve the Cash Requirement Report.** *For more information, contact Lon Stafford, County Chief Financial Officer at 819-3622*
2. **Motion to adopt St. Johns County Emergency Proclamation No. 2020-_____, extending the local state of emergency for an additional seven day period.** *For more information, contact Patrick F. McCormack, County Attorney at 904 209-0805*
3. **Motion to adopt Resolution 2020-_____, approving the final plat for Grand Oaks Phase 1B.** *For more information, contact Tayler Lewis, Application Review Supervisor at 209-0603*
4. **Motion to adopt Resolution 2020-_____, approving the final plat for Staci's Acres (Replat).** *For more information, contact Tayler Lewis, Application Review Supervisor at 209-0603*
5. **Motion to adopt Resolution 2020-_____, approving the final plat for Grand Creek South.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
6. **Motion to adopt Resolution 2020-_____, approving the final plat for Parkland Preserve Phase 2A.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
7. **Motion to adopt Resolution 2020-_____, authorizing the County Administrator, or his designee, to execute the attached Grant Award Agreement substantially in the same form as attached, as required by the Florida Department of Environmental Protection to award St. Johns County a FY 2020-2021 Florida Resilient Coastlines Program Grant in the amount of \$70,000 and authorizing the County Administrator, or his designee, to execute the attached Master Research Agreement between UF and the County substantially in the same form as attached to fulfill the grant on behalf of the County.** *For more information, contact Jan Brewer, Environmental Division Manager at 904 209-0617*

8. Motion to adopt Resolution 2020-_____, accepting and authorizing the County Administrator, or designee, to execute a **Temporary Access Easement to a communication antenna tower site located off County Road 214** in St. Augustine, Florida. *For more information, contact Gail Oliver, Director, Land Management Systems at 209-0770*
9. Motion to adopt Resolution 2020-_____, accepting a **Special Warranty Deed and Easement from WCI Communities, LLC**, to St. Johns County, as required in the **Greenbriar Downs PUD Concurrency and Impact Fee Credit Agreement** for CR210/Greenbriar Road widening project. *For more information, contact Gail Oliver, Director, Land Management Systems at 904 209-0770*
10. Motion to adopt Resolution 2020-_____, authorizing the County Administrator, or designee, to execute a **Local Agency Program (LAP)** agreement between the **Florida Department of Transportation** and St. Johns County for **Bishop Estates Road Signing and Pavement Marking** improvements construction phase project management and CEI oversight. *For more information, contact Neal Shinkre, P.E., Public Works Director at 904 209-0268*
11. Motion to adopt Resolution 2020-_____, authorizing the County Administrator, or his designee, to enter into negotiations with the top ranked firm, **Giddens Security Corporation, under RFP 20-62; Security Guard Services**, and upon successful negotiations, to award and execute a contract with Giddens Security Corporation, to perform the services in accordance with RFP 20-62. *For more information, contact Jaime Locklear, Asst. Dir. Purchasing & Contracts at 904 209-0154*
12. Motion to adopt Resolution 2020 – _____, authorizing the County Administrator, or his designee, to award **RFP No. 20-32; CDBG-DR Owner Occupied Rehabilitation/Elevation/Reconstruction to Associated Cost Engineers, Inc. of Delaware, AB&H Construction, LLC, Persons Services Corp., and SEG Companies, LLC**, as the highest ranked, responsive, responsible Respondents, and to execute contracts in substantially the same form and format as attached hereto for performance of the work. *For more information, contact Jaime Locklear, Asst. Dir. Purchasing & Contracts at 904 209-0158*
13. Motion to declare the attachments as **surplus** and authorize the County Administrator, or his designee, **to dispose of same** in accordance with the **Purchasing Policy 308 and Florida Statute 274**. *For more information, contact Jaime Locklear, Asst. Dir. Purchasing & Contracts at 904 209-0158*
14. Motion to adopt Resolution 2020-_____, authorizing the County Administrator, or his designee, to enter into negotiations with **Fort Bend Services, Inc**, as the top ranked firm, **under RFP 20-47; Supply of Polymer**, and upon successful negotiations, execute an agreement in substantially the same form and format as attached for the completion of the specified services in accordance with RFP 20-47. *For more information, contact Jaime Locklear, Asst. Dir. Purchasing & Contracts at 209-0158*

15. Motion to adopt Resolution 2020-_____, authorizing the County Administrator, or his designee, to enter into negotiations with the top ranked firm, **Genuine Parts Company, under RFP 20-75; In-House Turn-Key Parts Operation**, and upon successful negotiations, to award and execute a contract with Genuine Parts Company, to perform the services in accordance with RFP 20-75. *For more information, contact Jaime Locklear, Asst. Dir. Purchasing & Contracts at 904 209-0158*
16. Motion to adopt Resolution 2020-_____, which shall increase the County Administrator's, or designee's authority to approve award of procurements and issuance of contracts up to \$500,000 for **CARES Act projects**. Any CARES Act project award that exceeds \$500,000 shall be approved by the Board of County Commissioners. *For more information, contact Jaime Locklear, Asst. Dir. Purchasing & Contracts at 904 209-0158*
17. Motion authorizing the Chair to execute the attached letter (or a letter in substantially the same form and format), notifying the **Division of Elections** of the County's **intent to purchase voting equipment**, as required under section 101.294(2) of the Florida Statutes. *For more information, contact Vicky C. Oakes, Supervisor of Elections at 904 823-2238*
18. Motion to adopt Resolution 2020-_____, approving the **2020-2021 Solid Waste Cost, Assessment Rates, and Non-Ad Valorem Assessment Roll** for the Solid Waste **MSBUs**, and authorizing the Chair to certify and deliver the 2020-2021 Assessment Roll to the St. Johns County Tax Collector. *For more information, contact Bradley Bulthuis, Senior Assistant County Attorney at 904 209-0805*
19. Motion to adopt Resolution 2020-_____, approving the **2020-2021 Non-ad Valorem Assessment Roll for the Deerwood Lane Right-of-Way MSBU** and to authorize the Chair, or designee, to certify and deliver the 2020-2021 assessment roll to the St. Johns County Tax Collector. *For more information, contact Damon Douglas, Coastal Manager at 904 209-0794*
20. Motion to adopt Resolution 2020-_____, approving the **2020-2021 Non-ad Valorem Assessment Roll for the Moultrie Crossing Lift Station MSBU** and to authorize the Chair, or designee, to certify and deliver the 2020-2021 assessment roll to the St. Johns County Tax Collector. *For more information, contact Damon Douglas, Coastal Manager at 904 209-0794*
21. Motion to adopt Resolution 2020-_____, approving the **2020-2021 Non-ad Valorem Assessment Roll for the Ponte Vedra Wastewater** and the **Ponte Vedra Wastewater (Phase II) Assessment Areas** pursuant to Resolution 2002-245, and authorizing the Chair, or designee, to certify and deliver the 2020-2021 assessment roll to the St. Johns County Tax Collector. *For more information, contact Damon Douglas, Coastal Manager at 904 209-0794*

22. Motion to adopt Resolution 2020-_____, approving the **2020-2021 Non-ad Valorem Assessment Roll for the Treasure Beach Canals MSBU** and to authorize the Chair, or designee, to certify and deliver the 2020-2021 assessment roll to the St. Johns County Tax Collector. *For more information, contact Damon Douglas, Coastal Manager at 904 209-0794*
23. Motion to adopt Resolution 2020-_____, approving and authorizing the County Administrator or his designee to submit a completed application through the **Florida Department of Economic Opportunity's CDBG-DR Rebuild Florida General Infrastructure Program.** *For more information, contact Joseph Giammanco, Interim Director of Emergency Management at 209-0152*
24. Motion to adopt Resolution 2020-_____, authorizing the County Administrator, or his designee, to **implement a subrecipient contract for Habitat for Humanity of St. Augustine/St. Johns County, INC., for the purpose of increasing the supply of affordable housing in St. Johns County.** *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*
25. Motion to authorize Library Director to submit **2020-2021 State Aid to Libraries Grant Application** on behalf of the County. *For more information, contact Debra Rhodes Gibson, Library Director at 904 827-6926*
26. Motion for approval of minutes:
- 07/21/20, BCC Regular
 - 08/04/20, BCC Regular
 - 08/11/20, BCC Special
 - 08/18/20, BCC Regular

