

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns
District 2 - Jeb S. Smith, Vice-Chair
District 3 - Paul M. Waldron, Chair
District 4 - Jeremiah Ray Blocker
District 5 - Henry Dean



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

Tuesday, August 6, 2019 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Proclamation Congratulating Smokey the Bear on his 75th Birthday
- ❖ Acceptance of Proclamations
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter - Hunter S. Conrad, Clerk of Court and Comptroller

1. **Presentation of the St. Johns County Comprehensive Annual Financial Report.** The County's Comprehensive Annual Financial Report ("CAFR") requires acceptance from the Board of County Commissioners. The Report is prepared by the Clerk Comptroller's Office. As a final step, the Board should accept the FY 2018 CAFR as audited by Carr, Riggs & Ingram, LLC, the County's auditing firm. The CAFR and SAS 114 letter is available on the Clerk's website, which can be accessed from the County's webpage, at the following link: <http://www.sjccoc.us/financials/county-annual-financial-report/CAFR/>. The Board will now have the opportunity for any further discussion with the auditors. The County has once again received an unqualified opinion on the fair presentation of its financial statements.

Presenter - Neal Shinkre, Public Works Director

District 5

2. **A1A Trail Update.** Per request by the Commission on June 18, 2019, staff will provide a status update of the A1A trail that is proposed to be routed along State Road (SR) A1A from Vilano Beach to Mickler Road. This trail is also a part of the East Coast Greenway. Staff will also seek direction from the Board regarding funding a trail study to research the feasibility of this trail along SR A1A from Vilano to Mickler Road.

Presenter - Valerie Stukes, Planner

District 3

3. **Public Hearing * PUD 2018-16 Land Development for Boat and RV Storage.** Request to rezone approximately 2 acres of land from Open Rural (OR) to Planned Unit Development (PUD) to accommodate a range of Neighborhood Commercial Uses, including, but not limited to an RV and Boat Storage Facility. The subject property is located at 1195 SR 206 East and is located west of the 206 bridge and south of the Moses Creek Conservation Area. The Planning and Zoning Agency recommended approval by a 4-2 vote with 1 member recused from voting.

Presenter - Greg Caldwell, Assistant Public Works Director

4. **Public Hearing * Public Hearing on Proposed Increases to Solid Waste Special Assessments.** On May 7, 2019, the Board of County Commissioners ("Board") approved extraordinary relief for the remainder of FY 2019 for St. Johns County's residential solid waste franchisees, Advanced Disposal and Republic Services, due to recent changes in the recycling market. The Board also directed staff to negotiate proposed amendments to the franchise agreements to address the increased costs for the remainder of the contract terms. To account for these changes in the recycling market and overall increases in the costs of providing solid waste collection and disposal since the solid waste assessments were last set, the Board directed staff to prepare proposed increases in the maximum rates for the solid waste special assessments for FY 2020 and future years. This agenda item provides for the public hearing required by Florida Statute on the proposed increase to the maximum assessment rates for FY 2020 through FY 2024. Consistent with Florida Statute and the Board's direction, a "notice to property owner" was mailed to over 86,000 residents to inform them of the proposed increase to the maximum assessment rates and of their right to submit written objections and to appear at the August 6, 2019 public hearing. The maximum assessment rates are proposed to increase from the current total rate of \$222 to \$230 in FY 2020, \$236 in FY 2021, \$242 in FY 2022, \$248 in FY 2023, and \$254 in FY 2024. Staff requests Board direction to include the proposed maximum assessment rates in the Annual Assessment Resolution to be presented for adoption at the first meeting in September.

Presenter - Beverly Frazier, Senior Supervising Planner

District 4

5. **Public Hearing * PUD 2019-03 St. Vincent's Health Center.** A request to rezone approximately 2.14 acres of land from Residential, Single Family (R-1-C) to Planned Unit Development (PUD) to accommodate development of a St. Vincent's Health Center, located at the southwest corner of State Road A1A and Marsh Landing Parkway. The Ponte Vedra Architectural Review Committee heard the request during their regularly scheduled meeting on May 22, 2019 and recommended approval subject to a modification to the height waiver. The Ponte Vedra Zoning and Adjustment Board recommended approval of this rezoning application with a 5-2 vote during the June 3, 2019 regular meeting.

District 5

6. **Public Hearing * CPA(SS) 2019-01 Wolfe Road.** Request for a Small Scale Comprehensive Plan Amendment to change the Future Land Use Map classification of approximately 2.10 acres of land from Rural/Silviculture (R/S) to Residential-A (Res-A), specifically located at 4565 Wolfe Road. The Planning and Zoning Agency recommended approval of the requested amendment with a 7-0 vote at the June 20, 2019 regular meeting. A summary of the application and minor impacts are provided in the Growth Management staff report.

Presenter - Benjamin Powelson, Engineer

District 2

7. **Public Hearing * VACROA 2018-04 - a Public Hearing to vacate portions of Florida Street, W Fourth Street, and alleyway.** The applicant requests the vacation of portions of Florida Street, W Fourth Street, and alleyway, located within the College Park Subdivision. Based on staff's review thus far, traffic patterns will not be negatively impacted, and no party will be unreasonably affected by the requested vacation.

Presenter - Cynthia A. May, Senior Supervising Planner

- 8. Public Hearing * ADMR 2019-02 Rezoning County Properties to Public Service (PS) - first hearing.** This is the first required hearing for a request for Administrative Rezoning of certain lands owned by St Johns County and used for Government Services to Public Service (PS). This request is a county-initiated rezoning of 24 parcels of land totaling approximately 650 acres through out St. Johns County. The second BCC hearing is scheduled for September 17, 2019. Pursuant to statute, two (2) public hearings before the Board of County Commissioners are required, one of which must be on a weekday after 5:00 p.m. unless a majority plus one of the Board decides to hold the meeting at another time. This first hearing sets the hearing date and time for the second and final hearing for these County parcels.

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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CONSENT AGENDA

1. Motion to approve the **Cash Requirement Report.** *For more information, contact Allen MacDonald, County Finance Director at 819-3669*
2. Motion to **transfer \$4,000 from the General Fund Reserve to the Circuit Court Department** to cover the cost of **deaf interpreters for deaf and hard of hearing parties in civil matters to participate in their case.** *For more information, contact Mary Bratos, Deputy Court Administrator at 904 827-5617*
3. Motion to adopt Resolution 2019-_____, approving the **final plat for Crosswater Village Phase 2.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0603*
4. Motion to adopt Resolution 2019-_____, approving the **final plat for Creekside at Twin Creeks - Phase 2D (replat).** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0603*
5. Motion to adopt Resolution 2019-_____, approving the terms and authorizing the County Administrator, or designee, to execute a **Purchase and Sale Agreement for a Temporary Construction Easement for a sewer force main to be located off State Road 13 North.** *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
6. Motion to adopt Resolution 2019-_____, approving the terms and conditions of a **Purchase and Sale Agreement for the acquisition of property required for the Old Moultrie Road Improvement Project** and authorizing the County Administrator, or designee, to execute the agreement on behalf of the County. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
7. Motion to adopt Resolution 2019-_____, accepting **Grant of Easements and Access Agreement in connection with a drainage area west of S. Collins Avenue.** *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
8. Motion to adopt Resolution 2019-_____, authorizing and approving the Chair to execute the **Certificate of Approval and Acceptance to the Amendment to Declaration of Joint-Use Pond Easement.** *For more information, contact Gail Oliver, Land Management Systems Director at 904 209-0770*
9. Motion to declare the **attachments as surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*

10. Motion to adopt Resolution 2019 - _____, to authorize the County Administrator, or his designee to **issue and execute Task Order #3 for Prosser, Inc to provide engineering services for the design to six-lane CR 210 West of I-95 from CE Wilson Road to Twin Creeks DRI Boundary** for the not-to-exceed amount of \$390,099, and to transfer \$600,000 from Zone B Impact Fee Reserves to Road Capacity CIP project budget for this work, and the corridor study. *For more information, contact Jaime Locklear, Purchasing Manager at 904 209-0158*
11. Motion to adopt Resolution 2019-_____, authorizing the County Administrator, or his designee, to enter into **negotiations with The Gaboton Group, LLC, as the number one ranked firm under RFP 19-35; Federal Lobbying Services**, and upon successful negotiations, to award and execute a contract, in substantially the same form and format as attached, for the performance of the services in accordance with RFP 19-35, as negotiated. *For more information, contact Jaime Locklear, Purchasing Manager at 209-0158*
12. Motion to adopt Resolution 2019-_____, approving the terms, provisions, and conditions of an **Affordable Housing Grant Program grant agreement between St Johns County and St. Johns Housing Partnership in the amount of \$117,965.29**, substantially in the same form as attached, and authorizing the County Administrator or designee to execute the Agreement on behalf of the County. *For more information, contact Shawna Novak, Director, Health and Human Services at 904 209-6089*
13. **Motion to approve the transfer of \$25,000 from the Impact Fee Reserve to 1198-56301 for a 24 foot wide barrier gate installation.** *For more information, contact Billy Zeits, Parks and Recreation Assistant Director at 904 209-0322*
14. Motion to authorize the Commission Chair and County Administrator, or designee, to execute on behalf of the County a **letter of support for the St. Johns Cultural Council's application to the National Endowment for the Arts, Our Town Grant program.** *For more information, contact Tera Meeks, Director of Tourism at 904 209-4428*
15. **Proofs:**
 - Proof: Request for Proposals, RFP No.: 19-63; CDBG-DR Title Services, published on June 24, 2019, and July 01, 2019, in the St. Augustine Record.
 - Proof: Request for Proposals, RFP No.: 19-64; CDBG-DR Land Surveying, published on June 24, 2019, and July 01, 2019, in the St. Augustine Record.
 - Proof: Request for Proposals, RFP No.: 19-70; CDBG-DR Appraisal Services, published on June 24, 2019, and July 01, 2019, in the St. Augustine Record.
 - Proof: Request for Proposals, RFP No.: 19-47R; Public Transportation Bus Advertising Services, published on June 28, 2019, and July 05, 2019, in the St. Augustine Record.
 - Proof: Request for Bids, Bid No.: 19-72; Tree Removal, Trimming and Grinding Services, published on July 01, 2019, and July 08, 2019, in the St. Augustine Record.
 - Proof: Request for Proposals, RFP No.: 19-66; Operation and Management of the Concession at the SJC Services Center, published on July 03, 2019, and July 10, 2019, in the St. Augustine Record.
 - Proof: Request for Bids, Bid No.: 19-76; SJC Utility Department Administration Building Expansion, published on July 05, 2019, and July 12, 2019, in the St. Augustine Record.