

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - James K. Johns  
District 2 - Jeb Smith  
District 3 - William (Bill) A. McClure  
District 4 - Jay Morris  
District 5 - Rachael L. Bennett



## REGULAR MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, November 17, 2015 9:00 AM

*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ *Special Recognition of County Employee Wayne Pacetti retiring from St. Johns County with over 40 Years of Service*
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter - Susan Ponder-Stansel, Communities for a Lifetime**

1. **Presentation by St. Johns County Communities for a Lifetime Leadership Council.**

### **Presenter - Joseph Cearley, Special Projects Manager**

2. **Discussion on various potential Land Development Code Amendments.** This item is a discussion item on several items possible changes to the Land Development Code. Staff will be seeking general direction from the Board on the following topics: 1) the potential to allow electronic billboards along Interstate 95 within St. Johns County. 2) Creating a process for the proper management of Feral Cat Colonies within St. Johns County. 3) The regulation of vacation rentals in residential areas within St. Johns County.

### **Presenter - Phong T Nguyen, Transportation Development Division Manager**

3. **Florida Department of Transportation (FDOT) proposed alternatives to improve traffic flow at the intersection of U.S. 1 and San Carlos Avenue as well as A1A (May Street / San Marco Avenue) at San Carlos in St. Augustine.**

**Presenter - Benjamin Powelson, Engineer**

**District 5**

4. **Public Hearing \* VACROA 2015-02 - Public Hearing regarding vacating a portion of Palm Street (Roberts).** The applicant requests the vacation of an unopened, unimproved portion of Palm Street within the North Beach Subdivision, lying between Blocks 15 and 16, between Fourth Street and Fifth Street. Based on staff's review, traffic patterns will not be negatively impacted, and no party will be unreasonably affected by the requested vacation. Staff anticipates we will have no objections to the request.

**Presenter - Benjamin Powelson, Engineer**

**District 5**

5. **Public Hearing \* VACROA 2015-03 - Public Hearing regarding vacating a portion of Palm Street (Collins).** The applicant requests the vacation of an unopened, unimproved portion of Palm Street within the North Beach Subdivision, lying easterly of Block 6 and Westerly of Block 5, between Second Street and Third Street. Based on staff's review, traffic patterns will not be negatively impacted, and no party will be unreasonably affected by the requested vacation. Staff anticipates we will have no objections to the request.

**Presenter - Michael Roberson, Chief Planner**

**District 2**

6. **Public Hearing \* MAJMOD 2015-05 Bartram Downs Unit II.** This is a request for a Major Modification to the Bartram Downs PUD to allow the addition of one (1) lot within Unit II. The subject property is located at 6975 County Road 16A. The Planning and Zoning Agency recommended approval by a 6-0 vote at the October 15, 2015 meeting.

**Presenter - Rebecca Lavie, Assistant County Attorney**

7. **First reading of proposed Tree Cutting Ordinance.** This is the first reading of the proposed Tree Cutting Ordinance. Second reading and possible enactment will be considered at the December 1, 2015.

**Presenter - Commissioner Rachael Bennett**

8. **Letter of support for Senate Bill 356 and the naming of Carl's Law.** During the October 2015 St. Johns County Legislative Delegation meeting, Senator Travis Hutson spoke regarding Senate Bill 356, proposed legislation that would rename a portion of the Florida Statutes as Carl's Law. The issue is of particular significance to the St. Johns County community as Carl Starke was a resident of St. Johns County when he lost his life to a senseless attack of violence in August. Having been diagnosed with autism, Carl was a member of our community that deserved enhanced protection. The proposed legislation to rename a portion of Florida's laws after Carl will serve to honor his memory and protect those with disabilities. The letter will serve as confirmation of unanimous support by the St. Johns County Board of County Commissioners for Senate Bill 356 and the spirit in which it is being proposed in order to ensure Carl's memory will be forever served through Florida law.

## **SPECIAL MEETING – 1:30 p.m.**

### **Presenter – Patrick F. McCormack, County Attorney**

**Time Certain - 1:30 p.m. - Closed Session - The Board of County Commissioners will hold a special public meeting on Tuesday, November 17, 2015, beginning at 1:30 p.m., in the County Administration complex located at 500 San Sebastian View, St. Augustine, Florida.** The meeting will be held in the County Auditorium. The purpose of the special public meeting will be to announce and to hold a private attorney-client meeting. The special private attorney-client meeting will be held in accordance with Section 286.011(8), Florida Statutes, and will be confined to settlement negotiations and litigation expense strategy pertaining to the lawsuits between *KG Development, LLC/Cumberland Street, LLC v St. Johns County*, Case No. CA15-1181 and CA15-1184. The special private attorney-client meeting will be held in the BCC Executive Conference Room adjacent to the Auditorium.

- A. Call to order of Special Meeting by Chair.*
- B. County Attorney requests a Private Attorney/ Client Meeting to commence at 1:30 p.m.*
- C. Chair announces the Closed Client/Attorney Meeting in the Board's Executive Conference Room and specific names of persons attending the meeting.*
- D. At conclusion of meeting the Chair will reconvene the Special Meeting and announce termination of the Closed Attorney/Client Settlement Meeting.*
- E. Attorney Comments and Board Discussion.*
- F. Public Comment.*
- G. Board Direction.*

*End of Special Meeting Agenda*

- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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## CONSENT MEETING AGENDA

County Auditorium  
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### CONSENT AGENDA

1. **Motion to approve the Cash Requirement Report** *For more information, contact Allen McDonald, County Finance Director at 819-3669*
2. **Motion to Adopt Resolution 2015-\_\_\_\_\_ accepting two Easements for Utilities and Bill of Sale conveying all personal property associated with the reuse, water and sewer service to Windward Ranch Phase 1 on State Road 16.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
3. **Motion to Adopt Resolution 2015-\_\_\_\_\_ accepting an Easement for Utilities for sewer service to serve Point Matanzas Condominium on A1A South.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
4. **Motion to Adopt Resolution 2015-\_\_\_\_\_ accepting an Easement for Utilities for sewer service to Moultrie Crossing subdivision.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
5. **Motion to Adopt Resolution 2015-\_\_\_\_\_ approving the terms and authorizing the County Administrator, or designee, to execute two (2) Contract Agreements with the occupant and owner of mobile homes located on County property at Vaill Point Park and St. Johns County Fairgrounds for security purposes.** *For more information, contact Mary Ann Blount, Land Management Systems Director at 209-0762*
6. **Motion to Adopt Resolution 2015-\_\_\_\_\_ recognizing an unanticipated donation in the amount of \$150,000, appropriating such funds to the Library Services Department Fiscal Year 2016 expenditure and authorizing the County Administrator to execute a memorandum of understanding substantially in the same form as the attached document with the Friends of the Ponte Vedra Beach Library.** *For more information, contact Kevin Wiseman, Director Facilities Management at 904 209-0190*
7. **Motion to Adopt Resolution 2015-\_\_\_\_\_ approving the terms of the Help America Vote Act of 2002 (HAVA) grant agreement, authorizing the Chair to execute the agreement on behalf of the County and directing the County Administrator, or designee, to recognize the grant funds as unanticipated revenue for allocation to the Supervisor of Elections' FY 2016 budget.** *For more information, contact Vicky C. Oakes, Supervisor of Elections at 904 823-2238*
8. **Motion to Adopt Resolution 2015-\_\_\_\_\_ approving the terms, conditions, and requirements of the contract between St Johns County and EPIC Community Services, for the provision of services through the THINK! for Success Program, and authorizing the County Administrator to execute the Contract on behalf of the County.** *For more information, contact Shawna Novak, Interim HHS Director at 904 209-6089*

9. **Motion to Adopt Resolution 2015-\_\_\_\_\_ approving the terms, conditions, and requirements of the contract NPZ58 between St Johns County and Florida Department of Children and Families, and authorizing the County Administrator, or designee to execute the Contract on behalf of the County.** *For more information, contact Shawna Novak, Interim HHS Director at 904 209-6089*
10. **Motion to Adopt Resolution 2015-\_\_\_\_\_ approving the terms, conditions, and requirements of the Agreement between St. Johns County, Florida and Department of Health and authorizing the County Administrator, or his designee, to execute an agreement substantially in the same form as the Agreement on behalf of the County.** *For more information, contact Shawna Novak, Interim Health and Human Services Director at 904 209-6088*
11. **Motion to authorize staff to prepare and submit an application for funding for the 2015 Department of Housing and Urban Development NOFA funding for Rapid Rehousing funding for St Johns County residents.** *For more information, contact Shawna Novak, Interim HHS Director at 904 209-6089*
12. **Motion to Adopt Resolution 2015-\_\_\_\_\_ authorizing the County Administrator or Designee to execute an Agreement with the Ravenswood Forest Homeowner's Association.** *For more information, contact Paolo S. Soria, Assistant County Attorney at 904 209-0809*
13. **Motion to Adopt Resolution 2015-\_\_\_\_\_ approving the final plat for Andalusia Phase 1.** *For more information, contact Valerie Pacetti, Application Review Supervisor at 904 209-0720*
14. **Motion to Adopt Resolution 2015-\_\_\_\_\_ approving the final plat for Crescent Key Phase One.** *For more information, contact Valerie Pacetti, Application Review Supervisor at 904 209-0720*
15. **Motion to Adopt Resolution 2015-\_\_\_\_\_ authorizing the County Administrator or his designee to execute the "First Amendment to Amended and Restated Contract for Transfer Station Operations and Solid Waste Facility" on behalf of the County, with Waste Management Inc. of Florida, a Florida Corporation; providing for severability; and providing an effective date.** *For more information, contact Neal Shinkre, P.E., Director of Public Works at 904 209-0266*
16. **Motion to Adopt Resolution 2015 -\_\_\_\_\_ authorizing the County Administrator, or designee, to award Bid No 15-80 SR 16 WWTP 1.0 MG Reuse Ground Storage Tank project to Sawcross, Inc. and to execute an agreement in substantially the same form and format as attached hereto, for a total contract price of \$967,000.00.** *For more information, contact Dawn Cardenas, Purchasing Manager at 904 209-0152*
17. **Motion to declare the attachments as surplus and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274.** *For more information, contact Dawn Cardenas, Purchasing Manager at 209-0152*
18. **Motion to authorize the County to pursue commercial paper loan program financing for the purchase of cardiac monitor/defibrillators in the amount of \$850,000.** *For more information, contact Jesse Dunn, Assistant Director, OMB at 209-0568*

19. **Motion to approve the Fiscal Year 2015 end-of-year fund reserve transfers per the attached schedule to ensure fiscal year-end positive account balances per the Administrative Code.** *For more information, contact Andrea Matzke, Budget Analyst at 904 209-0572*

- 20. Motion to Adopt Resolution 2015 - \_\_\_\_\_, authorizing the County Administrator, or designee, to execute an agreement in substantially the same form and format as attached hereto, providing for completion of the scope of work contained in RFQ 15-11R St. Johns Golf Club Master Plan and Architectural Design Services, and authorizing completion of the first phase of work at a price not to exceed \$26,000.**

*For more information, contact Dawn Cardenas, Purchasing Manager at 209-0152*

- 21. Motion to approve the Public Official Bond for Clerk of Courts, Hunter S. Conrad, in the amount of \$5,000 beginning 11/04/15 until cancelled.** *For more information, contact*

*Hunter S. Conrad, Clerk of Court at 209-3603*

- 22. Approval of Minutes:** 10/06/15 Regular Minutes & 10/20/15 Regular Meeting

**23. Proofs:**

- a. Proof: Notice to Bidders, Bid #16-01 –Solomon Calhoun Pool Resurfacing, published Oct 9, 2015, and Oct 16, 2015 in the St. Augustine Record
- b. Proof: Notice to Bidders, Bid #15-67, W King & Holmes Blvd Intersection published Oct 12, 2015, and Oct 19, 2015 in the St. Augustine Record.
- c. Proof: Notice to Bidders, Bid #16-06, purchase of one Utility vehicle, published Oct 19, 2015, and Oct 26, 2015 in the St. Augustine Record.
- d. Proof: Notice to Bidders, Bid #16-07, purchase 4 vehicles, published Oct 19, 2015, and Oct 26, 2015 in the St. Augustine Record.
- e. Proof: Notice to Bidders, Bid #16-08 purchase 2 Utility vehicles, published Oct 19, 2015, and Oct 26, 2015 in the St. Augustine Record.
- f. Proof: Notice to Bidders, Bid #16-09 – purchase 7 pickup trucks, published Oct 20, 2015, and Oct 27, 2015 in the St. Augustine Record.
- g. Proof: Notice to Bidders, Bid #16–10, purchase one 4-door sedan, published Oct 20, 2015, and Oct 27, 2015 in the St. Augustine Record.
- h. Proof: Notice to Bidders, Bid #16–12, purchase one compact sedan, published Oct 20, 2015, and Oct 27, 2015 in the St. Augustine Record.
- i. Proof: Request for Proposal RFP# 16-05 Fiscal Impact Analysis Model, published Oct 22, 2015 and Oct 29, 2015 in the St. Augustine Record.
- j. Proof: Notice of Hearing, Contaminated Drug PR Hearing – Meeting Nov 3, 2015, published Oct 23, 2015 in the St. Augustine Record.
- k. Proof: Notice of Hearing, Animal Control Ordin. – Meeting Nov 3, 2015, published Oct 23, 2015 in the St. Augustine Record.
- l. Proof: Notice of Cancelled Meeting, Intergovernmental Meeting – published Oct 28, 2015 in the St. Augustine Record.