

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 – Cyndi Stevenson

District 2 – Ron Sanchez

District 3 – William (Bill) A. McClure

District 4 – Jay Morris, Chair

District 5 – Rachael L. Bennett, Vice-Chair



REGULAR MEETING AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

TUESDAY, AUGUST 19, 2014 – 9:00 A.M.

❖*Please be sure all cellular devices are silenced for the duration of the County Commission Meeting*❖

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Proclamation designating August 19, 2014 as Jaguars Appreciation Day*
- ❖ *Special Recognition for William “Bill” Agee, Fire/Rescue, retiring after 20 years of Service*
- ❖ *Special Recognition for National Guard regarding West Augustine Cemeteries*
- ❖ *Acceptance of Proclamation*
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter – Terri Perreault, St. Johns County Horse Council

- 1. Update on the status of the St. Johns County Horse Council and the St. Johns County Equestrian Center.**

Presenter – Jeffrey A. Alexander, Deputy Director of Emergency Management

- 2. Presentation on Emergency Management’s Hurricane Evacuation Zones in St. Johns County.**

Presenter – Press Tompkins, P.E. County Engineer

- 3. Fox Creek Regional Stormwater Pond- American Public Works Association Award Presentation.** The American Public Works Association (APWA) recently awarded St. Johns County Public Works Department the Environmental Project of the Year for Northeast Florida, for projects from \$5 million to \$25 million dollar category at their annual meeting. Engineering will give a brief overview of the project including its benefits to West St. Augustine. Also highlighted will be the project team and other partners which were essential to the success of the project. This is the first time St. Johns County has received an award from APWA.

Presenter – Wil Smith, Recreation & Parks Director

- 4. Consider an Agreement between St. Johns County and the St. Johns Northwest Residential Property Owners Association, Inc. for shared field space within the World Golf Village area.**

Presenter – Jerry Cameron, Assistant County Administrator

- 5. Consider a request to support the Summer Haven River Restoration and include the item in St. Johns County's Legislative Agenda.**

Presenter – Melissa Glasgow, Director of Economic Development

- 6. Cmor Consulting Economic Development Grant Application.** The St. Johns County Economic Development Agency (Agency) has received an application from Cmor Consulting (Applicant), for economic development incentives to construct an 8,200 square foot office/warehouse building to serve as its new corporate headquarters/consulting operation. The Applicant began operations in Louisiana and currently has 14 employees in Florida and Louisiana. The Applicant moved to St. Johns County in 2012, and has since relocated the corporate function to his home-based office. The proposed new facility is to be located at 1100 SR 206E within St. Johns County. This project represents a proposed expansion and relocation of an existing operation, currently home-based. If approved, the company intends to maintain their two local employees and hire 6-10 new local employees at an average wage of \$80,000 within the next four years, which will grow the company to 24 employees in both states. After the Agency received the application, the Applicant subsequently withdrew his request for confidentiality.

Presenter – Georgia Katz, Senior Planner

District 1

- 7. Public Hearing - COMPAMD 2014-01 Stone Creek Landing.** This is a transmittal hearing for Comprehensive Plan Amendment, known as Stone Creek Landing. The amendment proposes to change the future land use from Rural/Silviculture to Residential B for approximately 33.3 acres to allow up to 48 single family homes. The property is located on CR 210 W, east of the unbuilt portion of Veterans Parkway and west of St. Johns Parkway. The Planning and Zoning Agency recommended approval of the request at the July 17, 2014 meeting by a unanimous vote of 6-0.

Presenter – Michael Roberson, Senior Planner

District 2

- 8. Public Hearing - REZ 2014-01 Elkton Place.** This is a request to rezone 2.3 acres from Residential Single-family (RS-3) and Commercial General (CG) to Commercial Rural (CR). Staff recommends approval of the request based on consistency with the Future Land Use designation of Rural Commercial, consistency with development trends in the area and compatibility with surrounding properties. The Planning and Zoning Agency recommended approval of the request at the June 19, 2014 meeting by a vote of 7 to 0.

Presenter – Michael Roberson, Senior Planner

District 2

- 9. Public Hearing - REZ 2014-02 Elkton Holding.** This is a request to rezone 1.7 acres from Planned Unit Development (PUD) to Industrial Warehouse with conditions prohibiting the use of Vehicle Recycling Facilities and Garbage Haulers. Staff recommends approval of the request based on consistency with the Future Land Use designation of Mixed Use, consistency with development trends in the area and compatibility with surrounding properties. This application will be heard at the August 7, 2014 Planning and Zoning Agency meeting. The Agency's recommendation and any other relevant information from the meeting will be provided during staff's presentation to the Board.

- ❖ **Commissioners' Reports**
- ❖ **County Administrator's Report**
- ❖ **County Attorney's Report**
- ❖ **Clerk of Court's Report**

End of Regular Agenda

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 – Cyndi Stevenson

District 2 – Ron Sanchez

District 3 – William (Bill) A. McClure

District 4 – Jay Morris, Chair

District 5 – Rachael L. Bennett, Vice-Chair



CONSENT AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

TUESDAY, AUGUST 19, 2014

CONSENT AGENDA

1. **Approval of the Cash Requirement Report.** *For information, contact Allen MacDonald, County Finance Director at 819-3669, and a copy of this report is available in the County Commission office.*
2. **Minutes:**
 - BCC Special Meeting July 29, 2014
 - BCC Regular Meeting August 5, 2014
3. Motion to adopt a Resolution **accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer lines to serve the residents in Samara Lakes Parcel D Phase 1.** *For information, contact Mary Ann Blount, Land Management System Director, at 209-0762.*
4. Motion to adopt a Resolution **accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer lines to serve Salt Life Restaurant on A1A Beach Boulevard.** *For information, contact Mary Ann Blount, Land Management System Director, at 209-0762.*
5. Motion to adopt a Resolution approving the terms and authorizing the County Administrator, or designee, **to execute an easement to Florida Power & Light Company to install electrical service to the Nocatee Fire Station.** *For information, contact Mary Ann Blount, Land Management System Director, at 209-0762.*
6. Motion to adopt a Resolution authorizing the Chair, or designee, **to execute a County Deed that describes property adjacent to the Administration building, which will allow the Property Appraiser's Office to assign a separate parcel account number.** *For information, contact Mary Ann Blount, Land Management System Director, at 209-0762.*
7. Motion to adopt a Resolution **approving the final plat for Riverwood by Del Webb Phase 2B Unit 2.** *For information, contact Valerie Pacetti, Application Review Supervisor, Development Review Division, at 209-0720.*

8. Motion to adopt a Resolution **approving the terms, provisions, conditions, and requirements of the grant request from the Board of County Commissioners of St. Johns County, Florida to the State of Florida DEP (St. Augustine Beach), and authorizing the County Administrator to Budget for the Joint Participation Funds Required for Beach Management Funding Assistance.** *For information, contact Press Tompkins, County Engineer, at 209-0110.*
9. Motion to adopt a Resolution **approving the terms, provisions, conditions, and requirements of the grant request from the Board of County Commissioners of St. Johns County, Florida to the State of Florida Department of Environmental Protection (Vilano Beach, the Summer Haven area, and South Ponte Vedra Beach), and authorizing the County Administrator to Budget for the Joint Participation Funds Required for Beach Management Funding Assistance.** *For information, contact Press Tompkins, County Engineer, at 209-0110.*
10. Motion to approve the **transfer of \$91,829 from the Communication Surcharge Fund Reserve [1503-59920] to provide diagnostic and service equipment for the Countywide 800 MHz program.** *For information, contact Jesse Dunn, Office of Management & Budget, at 209-0568.*
11. Motion to approve the **transfer of \$225,000 from County Transformation Trust Fund Reserves (112355219 - \$130,000) to Fleet Maintenance Division (112354603 - \$95,000) Cost of Parts.** Due to reduced revenues available to the County over the past five years, the pace at which vehicles and equipment have been replaced has slowed significantly. This has resulted in a steadily aging fleet that requires more repairs and thus more parts and sublets. *For information, contact Jeffrey Nordsiek, Fleet Maintenance Manager, at 209-0281.*
12. Motion to adopt a Resolution **approving the recognition of unanticipated revenue in the amount of \$947,719 and appropriating such funds to the SHIP Department.** *For information, contact Jesse Dunn, Office of Management & Budget, at 209-0568.*
13. Motion to adopt a Resolution **recognizing unanticipated revenue in the amount of \$905,000 and appropriating such funds to the Cultural Events Department's Fiscal Year 2014 expenditure budget.** *For information, contact Andrea Matzke, Budget Analyst, at 209-0572.*
14. Motion to authorize **the St. Johns County Supervisor of Elections to submit an application for the FY2014-2015 Federal Election Activities grant.** *For information, contact Vicky C. Oakes, Supervisor of Elections, at 823-2238.*
15. Motion to adopt a Resolution **recognizing unanticipated St. Augustine Port, Waterway and Beach District revenue in the amount of \$50,000.00 and appropriating for expenditure toward the Jim Blaylock Artificial Reef.** *For information, contact Wil Smith, Director of Recreation & Parks, at 209-0324.*
16. Motion to adopt a Resolution **recognizing unanticipated revenue in the amount of \$15,000, and appropriating such funds to the County Pier Department's Fiscal Year 2014 expenditure budget.** *For information, contact Billy Zeits, Asst. Director of Recreation & Parks, at 209-0322.*
17. Motion to adopt a Resolution **approving the Library System's revised policies and procedures.** *For information, contact Debra Rhodes Gibson, Library Systems Director, at 827-6926.*
18. Motion to adopt a Resolution **recognizing unanticipated revenue for General Fund Library Donations (0001-36608) in the amount of \$24,341 and appropriating to Library Services Donation Expenditure (0078-55208) for FY 2014.** *For information, contact Debra Rhodes Gibson, Library Systems Director, at 827-6926.*

19. Motion to adopt a Resolution **recognizing unanticipated revenue in the amount of \$20,902.88 from the Ponte Vedra Women's Civic Alliance, Inc., and appropriating to the Community Based Care Department.** *For information, contact Joy Andrews, HHS Director, at 209-6088.*
20. Motion to declare **miscellaneous rolling stock and vehicle equipment as surplus** and authorize the County Administrator, or his designee to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
21. Motion to declare **the excess Fire Rescue Ambulance, a 1996 Freightliner, SJC 5993, CV0577, VIN 1FV3GFBC3VL624985,** as surplus and authorize the County Administrator, or his designee, to donate same to St. Augustine Beach Police Department. *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
22. Motion to adopt a Resolution authorizing the County Administrator, or his designee, **to award Bid No-14-91 Dobbs Road/Kings Estate/Kings Road Intersection Re-Alignment to Petticoat-Schmitt Civil Contractors, Inc. as the lowest responsive, responsible bidder, to execute an agreement in substantially the same form and format as attached hereto and to transfer \$300,000 from Impact Fee Zone C Capital Reserves (1191-59927) to Project 5164-Dobbs Rd / Kings Rd. Intersection Realignment (1191-56320;5164-56301).** *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
23. Motion to adopt a Resolution authorizing the County Administrator, or his designee, **to award Bid No – 14-98 Sunset Park Water Main Replacement to General Underground, LLC as the lowest responsive, responsible bidder in the amount of \$389,755.94** and to execute an agreement in substantially the same form and format as attached hereto. *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
24. Motion to adopt a Resolution authorizing the County Administrator, or his designee, **to enter into a grant agreement with the State of Florida Department of Environmental Protection for the St. Johns County Masters Tract regional Stormwater Treatment Facility.** *For information, contact Press Tompkins, County Engineer, at 209-0110.*
25. Motion to adopt a Resolution authorizing the County Administrator, or his designee, **to award RFP 14-95 Continuing Contract for Geographic Information Systems (GIS) and Technology Services and enter to into negotiations with the top ranked firms in successive order until an agreement is reached with five (5) respondents;** and further authorizing the County Administrator to execute agreements with the five (5) respondents. *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
26. Motion to adopt a Resolution authorizing the County Administrator, or his designee, **to award RFQ 14-96 Utility Engineering Services and to enter into negotiations with the top ranked firms in successive order until an agreement is reached with seven (7) respondents;** and further authorizing the County Administrator to execute agreements in substantially the same form and format as attached hereto with the seven (7) respondents. *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
27. Motion to adopt a Resolution **approving the Library System's Notary Services policy and procedures.** *For information, contact Debra Rhodes Gibson, Library Systems Director, at 827-6926.*