

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 – Cyndi Stevenson

District 2 – Ron Sanchez

District 3 – William (Bill) A. McClure

District 4 – Jay Morris, Chair

District 5 – Rachael L. Bennett, Vice-Chair



REGULAR MEETING AGENDA

County Auditorium
500 San Sebastian View

Michael D. Wanchick, County Administrator
Patrick F. McCormack, County Attorney

TUESDAY, APRIL 15, 2014 – 9:00 A.M.

❖Please be sure all cellular devices are silenced for the duration of the County Commission Meeting❖

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Special Recognition of the St. Johns County Utility Departments Drop Saver Poster Contest Winners*
- ❖ *Retirement recognition of Gene Burns, Facilities Maintenance Manager, retiring after 37 years of service*
- ❖ *Proclamation designating April 13-19, 2014 as National Library Week*
- ❖ *Proclamation designating April 21, 2014 as PowerTalk 21@ Day – Mothers Against Drunk Driving*
- ❖ *Proclamation designating May 2014 as Motorcycle Awareness Month*
- ❖ *Acceptance of Proclamations*
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenter – Gene Burns, Facilities Maintenance Manager

- 1. First Annual Report from SJC Trane/ESCO Energy & Water Savings Performance Contract.** Florida legislation enables Florida public agencies to make capital improvements and finance associated costs through a municipal lease purchase program; with the resulting costs paid for by energy and operational savings. In 2010, St. Johns County approved an ESCO with Trane as their performance contracting partner. As a part of that contract, the ESCO contractor (Trane) is required to give an annual report on the performance and savings paid for by the energy and water conservation retro-fits.

Presenter – Theresa Bishop, AICP, Long Range Planning Manager

District 4

- 2. *Public Hearing – CPA (SS) 2013-02 Ponte Vedra Croquet Court.*** This is a request for approval of a small scale amendment from Public (P) to Residential-B. The applicant seeks to construct a croquet court park located on approximately 3.5 acres of land at 100 Mosquito Control Road. The applicant is leasing the subject property from the Anastasia Mosquito Control Board. Residential-B allows for outdoor passive activities, which the croquet park provides. The Residential-B Future Land Use designation is compatible with the surrounding area. The Planning and Zoning Agency recommended approval at its February 20, 2014 meeting with a 7-0 vote.

Presenter – John P. Burnham, P.E., Chief Engineer, Transportation Development

District 4

- 3. *Public Hearing – NZVAR 2013-08 Ponte Vedra Croquet Club.*** This is a request for a Non-Zoning Variance to Section 6.04.07.M.1, which states, “Existing non-paved and stabilized base (e.g. soil cement, fast track, open graded emulsion mix, etc.) or other non-paved County-maintained Roadways used for Project access shall be required to be improved to meet the requirements of this Code from the Development’s point of access on the non-paved Roadway to the terminus with the closest paved Roadway for approval of non-residential Development.” The proposed Ponte Vedra Croquet Club is at the western terminus of Mosquito Control Road, an unpaved County roadway. The Variance also requests relief from Section 6.05.02.H.1, which states “...every off-street Parking Area and Vehicular Use Area shall be surfaced with asphaltic or portland cement binder pavement or an equivalent Improvement, so as to provide a durable and dustless surface with adequate drainage and Stormwater management provisions... unless a Special Use Permit has been approved...” The applicant requests permission to provide no asphalt paving for the croquet club.

Presenter – Phong T. Nguyen, AICP, Transportation Development Division Manager

- 4. *Public Hearing – Land Development Code Amendments for Articles XI and Appendix A*** The proposed amendments to Article XI and Appendix A of the Land Development Code are a result of discussions and input received during a series of Board workshops regarding concurrency in 2013 and 2014. The amendments include changes related to Florida Statutes, streamlining the proportionate fair share process, simplifying the concurrency review of Minor Projects, and changes to the impact threshold and study area for major non-residential projects. The first hearing will be before the Planning and Zoning Agency (PZA) scheduled for April 3, 2014. PZA recommendations will be provided to the BCC after the April 3, 2014 PZA meeting.

Presenter – Rebecca C. Lavie, Assistant County Attorney

- 5. *Public Hearing – Second reading and Enactment of Third Repealer Ordinance.*** In support of the Board’s goals and objectives, the Office of the County Attorney is continually working to identify ordinances that have been superseded by statute or that are outdated, redundant, or no longer in the public interest. Once identified, these ordinances can be removed from the County Code, thereby providing the public with more efficient access to the County’s ordinances that are still in effect. This ordinance is the first step in this process. It identifies ordinances that have either been repealed or that have been superseded by state law. It removes the ordinances that have already been repealed from the County Code, and it repeals the superseded ordinances and directs their removal from the County Code, as well.

Presenter – Cheryl Strickland, Clerk of Court

- 6. *Public Hearing – Second reading and Enactment of Investment Policy Ordinance Revisions.*** After review of the current Investment Policy by PFM Asset Management, LLC, and to achieve greater investment flexibility while minimizing risk, the Clerk recommends approval of the attached Ordinance and Resolution. As interest rates continue to change, the attached amendments will provide greater overall earnings potential for the surplus funds that are invested by the Clerk's Finance Department.

Presenter – Bill Young, Utility Department Director

- 7. *West Augustine Utilities.*** Last November, at the joint City and County Commission meeting staff was directed to analyze the transfer of the West Augustine water and sewer services from the City Utility to the County Utility. The Commissioners discussed that such a transfer may be beneficial to the residents and future growth of the area; however, the capital costs to affect such a service area transfer would be significant to both the City and the County Utilities and thus, the decision would need to consider both financial and non-financial aspects. The attached memo provides a brief summary of the County Utility Department analysis. The analysis shows that due to significant capital costs related to transferring service, the County Utilities would experience negative financial impact even if this service area is given to the County. Additionally, the memo outlines some of the benefits to County, City and the West Augustine Community resulting from a transfer of this service area. The purpose of staff's presentation is for discussion and to obtain further Board of County Commission direction prior to scheduling the next joint City and County Commission meeting as was requested at the joint November meeting.

Presenter – Melissa Lundquist, Assistant to Board of County Commissioners

- 8. *Consider appointments to the Affordable Housing Advisory Committee***

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- 9. *Consider appointments to the West Augustine CRA Nuisance Abatement Board***

Presenter – Patrick McCormack, County Attorney

- 10. *Revision/Update to BCC Rules and Policies and Administrative Code***

Presenter – Michael Ryan, Communication Manager

- 11. *Consider funding for the “If Only” Bicycle, Pedestrian, and Motorist Safety Campaign.***

- ❖ **Commissioners' Reports**
- ❖ **County Administrator's Report**
- ❖ **County Attorney's Report**
- ❖ **Clerk of Court's Report**

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CONSENT AGENDA

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TUESDAY, APRIL 15, 2014

CONSENT AGENDA

1. **Approval of the Cash Requirement Report.** *For information, contact Allen MacDonald, County Finance Director at 819-3669, and a copy of this report is available in the County Commission office.*
2. **Minutes:**
 - March 4, 2014 BCC Regular Meeting
3. Motion to adopt a Resolution **accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer lines in Segovia at World Commerce Center.** No funding is required. *For information, contact Mary Ann Blount, Land Management Director, at 209-0762.*
4. Motion to adopt a Resolution **accepting an Easement for Utilities for water and sewer service to Hydro Aluminum** in Southern St. Johns County. No funding is required. *For information, contact Mary Ann Blount, Land Management Director, at 209-0762.*
5. Motion to adopt a Resolution **accepting a Bill of Sale and Schedule of Values conveying all personal property associated with the water and sewer lines** to serve West Gate Office Park off State Road 16. No funding is required. *For information, contact Mary Ann Blount, Land Management Director, at 209-0762.*
6. Motion to adopt a Resolution approving the terms and authorize the County Administrator, or designee, **to execute a Permissive Use Agreement on behalf of the County for Phillips Broadcasting LLC to temporarily use space** on the County owned tower located at 3055 Agricultural Center. No funding is required. *For information, contact Mary Ann Blount, Land Management Director, at 209-0762.*
7. Motion to adopt a Resolution **approving the final plat for Reserve at Greenbriar Phase One A.** *For information, contact Kathy Nielson, Application Review Manager, Development Review Division, at 209-0698.*
8. Motion to adopt Resolution approving **the final plat for Reserve at Greenbriar Phase One B.** *For information, contact Kathy Nielson, Application Review Manager, Development Review Division, at 209-0698.*

9. Motion to adopt a Resolution authorizing the **execution of a railroad reimbursement agreement** (Madeore Street Crossing) for the installation of grade crossing traffic control devices, and future maintenance and adjustment of said devices; providing for the expenditure of funds; and providing when this resolution shall take. *For information, contact Neil Shinkre, Public Works Director, at 209-0266.*
10. Motion to adopt a Resolution authorizing the **execution of a railroad reimbursement agreement** (County Road 210 Crossing) for the installation of grade crossing traffic control devices, and future maintenance and adjustment of said devices; providing for the expenditure of funds; and providing when this resolution shall take effect. *For information, contact Neil Shinkre, Public Works Director, at 209-0266.*
11. Motion to adopt a Resolution authorizing the County Administrator, or his designee, to enter into **two Service Agreements between Motorola Solutions and St. Johns County** for Technical Support totaling \$891,248.25 over a five-year period and System Upgrade Agreement II in the amount of \$3,904,180.00 over a ten-year period. *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
12. Motion to adopt a Resolution authorizing the County Administrator, or his designee, to award a contract **for Bid No 14-23 South Ground Booster Pump Station Improvements** to Sawcross, Inc. as the lowest responsive, responsible bidder for Base Bid \$457,000.00 – Alternate #1 (2,000.00) = Total Lump Sum Price \$455,000.00. *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
13. Motion to adopt a Resolution authorizing the County Administrator, or his designee, to negotiate and enter into **an agreement with the top ranked firm, CDM Smith, Inc. for a Solid Waste Master Plan as provided in RFQ 14-72;** and if an agreement cannot be reached, to negotiate and enter into an agreement with the next successively ranked respondent(s) until an agreement is reached. *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
14. Motion to adopt a Resolution approving and authorizing the **transfer of Tree Bank Reserves to fund beautification improvements within County owned Right of Way** within the Cypress Lakes Subdivision. *For information, contact Wil Smith, Director Recreation & Parks Department, at 209-0324.*
15. Motion to authorize **a transfer of \$11,325 from Northwest Tower Fund Reserves** to cover the cost of a lightning detection system for Rivertown Fields. *For information, contact Wil Smith, Recreation & Parks Department Director, at 209-0324.*
16. Motion to adopt Resolution approving the terms, conditions, and requirements of **Amendment # 1 to the Health and Human Services contract # NPZ09 between St. Johns County, Florida and the State of Florida,** Department of Children and Families, and authorizing the County Administrator, or designee, to execute Contract Amendment #1 on behalf of the County. *For information, contact Joy Andrew, Director HHS, at 209-6088.*
17. Motion to **approve the Fiscal Year 2014 Capital Improvement Program re-appropriation and associated budget transfers** per the attached schedule. *For information, contact Wade Schroeder, OMB, at 209-0570.*
18. Motion to adopt Resolution approving the County Administrator or his designee to **submit and execute a Federal Transit Administration (FTA) section 5307** grant to receive \$250,000 in Surface Transportation Program (STP) funding and to recognize these funds in the FY 2014 transit budget. *For information, contact Gary Mackey, Transit Grant Specialist, at 209-0630.*

19. Motion to adopt Resolution **approving** the term, provisions, conditions and requirement of the Fiscal Year **2014 Letter of Agreement with Florida Drug Testing, Inc. (Adult)** to provide drug screening and related services, and authorizing the county Administrator to executive the Agreement on behalf of the County. *For information, contact Ralph Cumberbatch, Drug Court Coordinator, at 827-5620.*
20. Motion to adopt Resolution approving the term, provisions, conditions and requirement of the Fiscal Year **2014 Letter of Agreement with Florida Drug Testing, Inc. (Juvenile)** to provide drug screening and related services, and authorizing the county Administrator to executive the Agreement on behalf of the County. *For information, contact Ralph Cumberbatch, Drug Court Coordinator, at 827-5620.*
21. Motion to allow County staff to submit **a grant application to the Florida Division of Historic Resources seeking funding for the West Augustine Oral History Project**, and to allow the County Administrator to take any necessary actions for processing the grant. No matching funding is required to seek grant funds. *For information, contact Robin E. Moore, Historic Resources Coordinator, at 209-0623.*
22. Motion to adopt Resolution authorizing the County Administrator, or his designee, to enter **into negotiations, and if negotiations are successful, execute a contract with the top-ranked respondent to RFP 13-39**; and if such negotiations are unsuccessful to negotiate with the next successively ranked respondent until an agreement is reached. *For information, contact Dawn Cardenas, Purchasing Manager, at 209-0152.*
23. Motion to adopt a Resolution approving the first **contract amendment for professional services between St. Johns County and the University of Florida** extending the expiration date through and until October 1, 2014 and authorizing the County Administrator, or designee, to execute the amendment on behalf of the County. *For information, contact Glenn Hastings, Executive Director, TDC, at 209-4428.*
24. Proofs:
 - a. Proof: Request for Bids, Bid # 14-78, published March 12, 2014 and March 19, 2017 in the St. Augustine Record.
 - b. Proof: Notice of Hearing, published March 25, 2014 in the St. Augustine Record.
 - c. Proof: Notice of meeting on April 4, 2014, published March 25, 2014 in the St. Augustine Record.

End of Consent Agenda