

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 – Cyndi Stevenson

District 2 – Ron Sanchez

District 3 – William (Bill) A. McClure, Vice-Chair

District 4 – Jay Morris, Chair

District 5 – Rachael L. Bennett



## REGULAR MEETING AGENDA

County Auditorium  
500 San Sebastian View

Michael D. Wanchick, County Administrator  
Patrick F. McCormack, County Attorney

**TUESDAY, OCTOBER 15, 2013 – 9:00 A.M.**

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❖*Please be sure all cellular devices are silenced for the duration of the County Commission Meeting*❖

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ *Proclamation declaring October 2013 as Pancreatic Cancer Month*
- ❖ *Acceptance of Proclamation*
- ❖ Public Comment
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

### **Presenter – Dennis Hollingsworth, St. Johns County Tax Collector**

1. Report of Excess Fees for Fiscal Year 2012-2013.

### **Presenter – Chelsea Glenn, Planner**

#### **District 3**

2. **Public Hearing – REZ 2013-03 Costanero Road.** Request to rezone one platted lot from Commercial Neighborhood (CN) to Residential Mobile Home, Single Family (RMH(S)). Staff recommends approval of the request based on consistency with the Future Land Use Designation of Residential-C Coastal, consistency with development trends in the area and compatibility with surrounding properties. The Planning and Zoning Agency recommended approval of the request at their September 5, 2013 meeting by a vote of 6 to 0.

**Presenter – Chelsea Glenn, Planner**

**District 5**

- 3. Public Hearing – PUD 2013-06 Coquina Ridge.** Request to rezone 114 acres from Open Rural (OR) to Planned Unit Development (PUD) in order to develop 104 single family lots. The subject property is located on the southside of Woodlawn Road Extension, just west of Woodlawn Road and approx. ½ mile north of State Road 16. Staff recommends approval of the request, upon approval of the waiver, based on consistency with the Future Land Use Designation of Residential-C, consistency with development trends in the area and compatibility with surrounding properties. The Planning and Zoning Agency recommended approval of the request at their September 5, 2013 meeting by a vote of 6 to 0. The motion included approval of the revised waiver request as well as an agreement to add language requiring information about future SR 313 to be included in marketing materials.

**Presenter – Vickie Renna, Long Range Planning Division**

**District 1**

- 4. Public Hearing – COMPAMD 2013-02 Heritage Oaks at St. Johns.** This is a transmittal hearing for Heritage Oaks Comprehensive Plan Amendment, to amend the 2025 Future Land Use Map (FLUM) from Rural Silviculture to Residential C and add a text amendment to limit the total number of lots to 99. The subject property is located on the southwest side of Russell Sampson Road and contains 37.24 acres. The applicant has met the applicable St. Johns County 2025 Comprehensive Plan requirements. This is a transmittal hearing, if the Commission chooses to transmit COMPAMD 2013-02, state and regional agencies have 30 days to comment, then the County may schedule adoption hearings. The Planning and Zoning Agency recommended transmittal of COMPAMD 2013-02 at its September 5, 2013 meeting by a vote of 6-0.

**Presenter – Jerry Cameron, Assistant County Administrator**

- 5.** Discussion of the Hastings Branch Library.

**Presenter – Melissa Lundquist, Assistant to the BCC**

- 6.** Consider two appointments to the Tourist Development Council.

- ❖ **Commissioners' Reports**
- ❖ **County Administrator's Report**
- ❖ **County Attorney's Report**
- ❖ **Clerk of Court's Report**

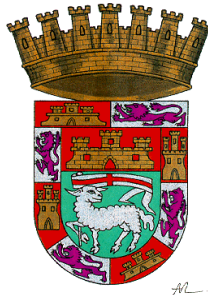
*End of Regular Agenda*

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## CONSENT AGENDA

County Auditorium  
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TUESDAY, OCTOBER 15, 2013

## CONSENT AGENDA

1. **Approval of the Cash Requirement Report.** *For information, contact Allen MacDonald, County Finance Director at 819-3669, and a copy of this report is available in the County Commission office.*
2. **Minutes:**
  - August 6, 2013 Regular
  - August 29, 2013 Workshop
  - September 3, 2013 Regular
  - September 24, 2013 Special
3. Motion to accept **County Insurance Rates for St. Johns County Retirees** as recommended by the St. Johns County Insurance Committee. *The Insurance Committee will meet on October 10, 2013 and will decide the rate at that time. For information, contact Stacey Stanish, Director of Admin/Support Services, at 209-0545.*
4. Motion to adopt a Resolution accepting an **Easement for Utilities for reuse and sewer service to Marsh Creek Subdivision.** No funding is required. *For information, contact Mary Ann Blount, Land Management Director, at 209-0762.*
5. Motion to adopt a Resolution approving the **final plat for Coastal Oaks at Nocatee Phase 3B Unit 2.** *For information, contact Kathy Nielsen, Application Review Manager, at 209-0698.*
6. Motion to adopt a Resolution approving the **final plat for RiverTown Lakes Unit 1.** *For information, contact Kathy Nielsen, Application Review Manager, at 209-0698.*
7. Motion to adopt a Resolution approving the terms, conditions, provisions, and requirements of a **Joint Participation Agreement (JPA) between the State of Florida, Department of Transportation District Two, and St. Johns County, Florida for partial funding of certain required control and discharge measures**, and authorizing the County Administrator to execute the JPA on behalf of the County. *For information, contact Press Tompkins, P.E., County Engineer, at 209-0113.*

8. Motion to adopt a Resolution approving the terms, provisions, conditions, and requirements of the **grant request** from the Board of County Commissioners of St. Johns County, Florida to the State of Florida Department of Environmental Protection, and authorizing the County Administrator to Budget for **Joint Participation Funds required for Beach Management Funding Assistance (for St. Johns County Shore Protection project-St. Augustine Beach Renourishment)**. *For information, contact Press Tompkins, P.E., County Engineer, at 209-0113.*
9. Motion to adopt a Resolution approving the terms, provisions, conditions, and requirements of the **grant request** from the Board of County Commissioners of St. Johns County, Florida to the State of Florida Department of Environmental Protection, and authorizing the County Administrator to budget **for a Joint Participation Funds required for Beach Management Funding Assistance (for South Ponte Vedra Beach/Vilano Beach/Summer Haven Beach Restoration Feasibility Study)**. *For information, contact Press Tompkins, P.E., County Engineer, at 209-0113.*
10. Motion to authorize the **transfer of \$82,445 from General Fund Reserves (0083-59920) to Construction Services Building Improvements (0005-56300) to facilitate the installation of access control and CCTV at the Facilities Maintenance/Construction Services building**. *For information, contact Wayne Pacetti, Building Operations Manager, at 209-0650.*
11. Motion to authorize the St. Johns County Purchasing Department to **set the official bid dated for construction of the St. Johns County Health & Human Services Facility** as follows: Advertise & bid period to begin on November 1, 2013, and bids to be submitted on December 18, 2013. *For information, contact Michael B. Rubin, Construction Services Director, at 209-0190.*
12. Motion to adopt Resolution approving the terms, provisions and conditions of a contract renewal between the **State of Florida Department of Transportation and St. Johns County Florida for landscape maintenance along a portion of SR A1A North and a portion along SR 13**, and authorizing the County Administrator or his designee to execute the contract renewal on behalf of the County. *For information, contact Wil Smith, Recreation and Parks Department at 209-0324.*
13. Motion to approve a **transfer in the amount of \$60,000 from the Transportation Trust Fund Reserves to Transportation Capital Products in order to appropriate the funds for design and permitting of improvements at Inman Road and SR 16**. The funds were paid by the developer and need to be appropriated for the FY14 Budget. *For information, contact Wade Schroeder, Office of Management & Budget at 209-0570.*
14. Motion to **accept the annual 2013 Local Mitigation (Disaster Hazards:Storm Damage/Flood Damage/Master Drainage, etc.) Strategy Annual Report** as required for credit under the Community Rating System recertification for the Federal Emergency Management Agency. *For information, contact Ray Ashton, Emergency Management Director, at 824-5550.*
15. Motion to approve the **transfer of \$7,340 from the Communication Surcharge Fund Reserve 1503-59920 to provide a GPS option for all radios assigned to St. Augustine Beach Police Department under the 800 MHz program**. *For information, contact Jesse Dunn, Office of Management & Budget, at 209-0568.*

16. Motion to adopt Resolution **recognizing the balance of Community Oriented Policing Services [COPS] grant in the amount of \$12,028** and appropriating within the Fire/Rescue Communications Department for Fiscal Year 2014. *For information, contact Jesse Dunn, Office of Management & Budget, at 209-0568.*
17. Motion to adopt Resolution **approving the terms, provisions, conditions, and requirements of a one-year contract, with the option to renew, between St. Johns County, Florida, and the St. Johns County Chamber of Commerce for the purpose of promoting economic development within St. Johns County**, and authorizing the County Administrator, or designee, to execute a contract in substantially the same form and format as attached hereto on behalf of St. Johns County. *For information, contact Melissa Glasgow, Director of Economic Development, at 209-0552.*
18. Motion to **authorize staff to prepare and submit an application for funding for Emergency Solutions Grant under Florida Department of Children and Families Office on Homelessness Grant Program 2013**. The match requirement is 100 percent and has been budgeted in the current FY 2014 budget. *For information, contact Joy Andrews, HHS Director at 209-6088.*
19. Motion to adopt a Resolution **approving the terms, conditions, and requirements of Amendment #17 to the Community Based Care Contract #NJ204 between St. Johns County and the State of Florida, Department of Children and Families**, and authorizing the County Administrator, or designee, to execute Contract Amendment #17 on behalf of the County. There are no funding changes. *For information, contact Raechel Meeks, HHS Finance and Contracts Manager, at 209-6094.*
20. Motion to **declare a list of tower equipment as surplus** and authorize the County Administrator or his designee, to dispose of the same in accordance with Purchasing Policy 308 and Florida Statute 274. *For information, contact Jesse Dunn, Office of Management & Budget, at 209-0568.*
21. Motion to **declare a list of MIS items as surplus** and authorize the County Administrator or his designee, to dispose of the same in accordance with Purchasing Policy 308 and Florida Statute 274. *For information, contact Doug Timms, OMB Director at 209-0566.*

*End of Consent Agenda*