

ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

BOARD OF COUNTY COMMISSIONERS

District 1 - Christian Whitehurst
District 2 - Jeb S. Smith
District 3 - Paul M. Waldron
District 4 - Jeremiah R. Blocker, Chair
District 5 - Henry Dean, Vice Chair



BOARD MEETING AGENDA

County Auditorium
500 San Sebastian View

Hunter S. Conrad, County Administrator
Patrick F. McCormack, County Attorney

Tuesday, June 15, 2021 9:00 AM

Please be sure all cellular devices are turned off for the duration of the County Commission Meeting

REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Proclamation Recognizing July 2021, as Parks and Recreation Month
- ❖ Acceptance of Proclamation
- ❖ Public Safety Update
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

Presenters: Eddie Creamer, SJC Property Appraiser & Robert Hardwick, SJC Sheriff

Staff Member: Jesse Dunn, Director, OMB

1. **Constitutional Officers' Fiscal Year 2022 Budget Presentations - St. Johns County Property Appraiser & St. Johns County Sheriff.** Presentation of the Constitutional Officer's tentative budgets for Fiscal Year 2022. Under F.S. 129.03(2), on or before June 1 of each year, Constitutional Officers shall submit to the Board of County Commissioners (BCC) a tentative budget for their respective offices for the ensuing fiscal year. Since the Tax Collector is fee-based, it is not required for the Tax Collector's budget to be submitted to the BCC at this time. Each Constitutional Officer will make a brief oral presentation to the BCC relative to their respective tentative budget. The tentative presentation order will be: 1) Property Appraiser Eddie Creamer; 2) Sheriff Robert Hardwick. The Clerk of the Circuit Court and Comptroller and the Supervisor of Elections made their respective presentations to the BCC on June 1, 2021.

Presenter: Tera Meeks, Director, Tourism & Cultural Development

2. **First Reading of a proposed ordinance that levies and imposes an additional one percent (1%) tourist development tax and amends, revises, and restates the County's Tourist Development Plan.** On March 2, 2021, in accordance with section 125.0104 of the Florida Statutes ("Local Option Tourist Development Act" or "Act"), the Board of County Commissioners directed the Tourist Development Council (TDC) to consider and offer a recommendation on levying an additional one percent (1%) tourist development tax. The Board further directed that the TDC to provide a recommendation on a proposed allocation of the revenues. Subsequently, during its next three meetings on March 15, 2021, April 19, 2021, and May 17, 2021, the TDC discussed levying the additional one percent (1%) tourist development tax, a proposed allocation of the revenues, and additional changes to the County's current Tourist Development Plan. On May 17, 2021, by majority vote, the TDC recommended that the Board enact an ordinance levying an additional one percent (1%) tourist development tax, for a total County-wide rate of five percent (5%). The TDC further recommended that the Plan be amended and revised to allocate the revenues and to modify the categories of use as provided in the attached draft. Among the notable revisions to the categories of use is a proposal to change the name of the "Tourist Assets" category to "Beach Assets," and to consolidate all expenditures related to improving and maintaining local beaches within the category. This First Reading of the proposed ordinance allows for the Board's review, discussion and further direction. Please note that, for ease and convenience in reading, the Plan is provided separately; however, if approved, the Plan will be incorporated into the ordinance prior to enactment. Questions regarding proposed changes to the Plan may be directed to Tera Meeks, Tourism and Cultural Development Director, and questions regarding enactment of the ordinance or the Local Option Tourist Development Act may be directed to Regina D. Ross, Deputy County Attorney.

Presenter: Nate Day, H. Smith, Inc.

Staff Member: Justin Kelly, Senior Planner

District 1

3. **Public Hearing * COMPAMD 2019-01 Oxford Estates East.** Adoption hearing for COMPAMD 2019-01 Oxford Estates East, a request to amend the Future Land Use designation of approximately 32.5 acres of land located on the eastern side of Longleaf Pine Parkway, north of Greenbriar Road from Rural/ Silviculture (R/S) to Residential-B (Res-B). This request was heard by the Planning and Zoning Agency at their regularly scheduled public hearing on May 20, 2021 for their consideration of the Board's recommended revisions to the companion Major Modification application (MAJMOD 2020-15). The Agency recommended approval 4-3.

District 1

4. **Public Hearing * MAJMOD 2020-15 Oxford Estates (Phase 7).** Request for a Major Modification to the Oxford Estates PUD (Ordinance 2013-16, as amended) to accommodate the addition of 31 single family lots, increasing the overall total of entitled residential lots from 290 to 321. This request was heard by the Planning and Zoning Agency at their regularly scheduled public hearing on May 20, 2021 for their consideration of the Board's recommended revisions to the request regarding traffic concerns and the tot-lot recreation area. The Agency voted to recommend approval by a vote of 4-3.

Presenter: Ellen Avery-Smith, Esq, Rogers Towers, PA
Staff Member: Jan Trantham, Senior Transportation Planner

District 1

5. **Public Hearing * DEVAGREE 2020-03 Bartram Park PUD/DRI.** Bartram Park Development, LTD, Bartram Park Associates, LLC, Winslow Farms, LTD, Bartram Market, LLC, and Bartram Park Community Development District have proposed a Development Agreement to provide a mechanism to fund the widening of a portion of Race Track Road from two to four lanes. The Bartram Park DRI has the obligation to widen Race Track Road between Bartram Park Blvd. and Bartram Springs Pkwy., including the I-95 bridge/overpass from two to four lanes or provide financial assurance prior to being able to develop parcel 32 in St. Johns County and parcels 28, 29, 30, and 31 in Duval County. The Florida Department of Transportation has committed to widen the portion of Race Track Road from just west of I-95, including the I-95 bridge/overpass, to the existing four-lane section to the east near Bartram Springs Pkwy. Companion Tax Increment Financing Ordinances (TIF) are proposed for St. Johns County and Duval County to establish a funding mechanism to enable the construction within the same timeframe as the proposed FDOT planned widening. The proposed TIF in St. Johns County will apply to 38 acres of non-residential development. This is the first of two required public hearings for consideration of a Development Agreement. The second public hearing is scheduled for August 3, 2021.

Presenter: Lindsay Haga, AICP, England-Thims & Miller, Inc.
Staff Member: Cynthia A. May, ASLA, Senior Planner

District 2

6. **Public Hearing * MAJMOD 2021-03 TrailMark Added Land (Six Mile Creek PUD).** Request for a Major Modification to the Six Mile Creek PUD (ORD 1991-37, as amended) to incorporate the 71-acre property adjoining the TrailMark (aka Six Mile Creek South) parcel to the southeast ("TrailMark Added Lands"), as adopted February 16, 2021 by Comprehensive Plan Amendment (COMPAMD 2019-08) Ordinance 2021-07, and DRI MOD 2019-02 (Res. 2021-82). The request includes a waiver to LDC Section 6.01.03.H to clarify that covered porches are included in the list of architectural features permitted to project three (3) feet into the required Front and Rear Yards. This item was heard by the Planning and Zoning Agency on June 3, 2021, with the modification of the PUD limited to annexing the Added Lands Parcel to the Six Mile Creek PUD as approved by DRI MOD 2019-02 (Res. 2021-82). Future development plans will require administrative approval of Incremental Master Development Plans prior to Subdivision Construction approval. This item was heard by the Planning and Zoning Agency at their regularly scheduled public hearing on June 3, 2021, and was recommended for approval by a vote of 5-2.

Presenter: William Woinski, Jr., Applicant
Staff Member: Saleena Randolph, Planner

District 2

7. **Public Hearing * REZ 2021-06 920 Francis Street.** Request to rezone approximately 0.33 acres of land from Commercial, Neighborhood (CN) to Residential, Single Family (RS-3) specifically located at 920 Francis Street. The Planning and Zoning Agency heard this request during their regularly scheduled public hearing on May 6, 2021. The Agency voted unanimously 5-0 to recommend approval. Agency members inquired about whether or not the applicant knew the site was commercial when purchased and the applicant stated that he did not. There was no public comment. Please see the Growth Management Staff Report for project details.

Presenter: Johnathon T. Johnson, Hopping Green & Sams, P.A.
Staff Member: Justin Kelly, Senior Planner

District 2

8. **Public Hearing * CDD AMD 2021-03 Premium Pointe.** The Premium Pointe Community Development District requests that the St. Johns County Board of County Commissioners consent to the CDD's request to amend Ordinance 2020-65 to change the District's name from Premium Pointe Community Development District to Elevation Pointe Community Development District.

Presenter: Robert Quinney, Deputy Director of Disaster Recovery

9. **RFQ 20-77; Design-Build Services Hurricane Matthew FEMA Cat B Emergency Berm Restoration - Secondary Contract.** In November 2020, BOCC authorized negotiations with the top ranked firm, Continental Heavy Civil Corp, for the preliminary agreement under RFQ 20-77. In February, the preliminary agreement was signed and work on design began. Also in February, the County received a Conditionally approved appeal from FEMA on the Hurricane Irma project, providing that the project be completed in conjunction with the Hurricane Matthew project, and all work is completed before December 31, 2021. CHC worked with the County to address the services and factor in the completion date. In May 2021, CHC submitted its proposal to complete "Phase 2" of the project, which is the finalization of the design, and completion of the construction for the berm restoration. At the June 1st BOCC Meeting, staff made the recommendation to the BOCC to only proceed with those segments that have 50% or more easements from property owners. At this time, those areas include Ponte Vedra 1, Ponte Vedra 2, and South Ponte Vedra, as well as the specific portion of Crescent Beach around Summer House. The cost of the project for only these sections is a not-to-exceed amount of \$33,766,566.60. This is the not-to-exceed maximum amount, and expectation should be for the actual costs of the project to be less, as this is with 100% easements assumed for these areas. Staff recommends approval to finalize negotiations and execute the secondary agreement, in substantially similar form and format as the attached, based upon negotiations and direction provided by the BOCC. Additionally, the Matthew and Irma portions of the project will each have its own cost share requirements. Request is to recognize and appropriate a Department of Homeland Security FEMA Grant in an amount not to exceed \$27,056,876. Additionally, recognize and appropriate a State of Florida Division of Emergency Management Grant in an amount not to exceed \$2,933,846. Request also includes a General Fund Reserve Transfer in the amount not-to-exceed \$4,375,846.

Presenter: Joseph C. Cearley, Special Projects Manager

10. **Public Hearing * Comprehensive Plan Text Amendment - Workforce Housing Zoning District (Transmittal).** Proposed modifications to the text of A - Future Land Use Element (Policy A.1.11.1.m) of the Comprehensive Plan. These amendments amend the Policy A.1.11.1.m. regarding the maximum sales price for Workforce Housing units. At a regularly scheduled Planning and Zoning Agency meeting held on May 20, 2021, agency members voted unanimously (7-0) to recommend transmittal.
11. **Public Hearing * Comprehensive Plan Text Amendment - Family Farms (Transmittal).** Proposed modifications to the text of A - Future Land Use Element, Policies A.1.6.1, A.1.6.2, A.1.6.3, and A.1.6.4 of the Comprehensive Plan. These amendments provide a mechanism for Family Farms to terminate their Family Farm use after seven (7) years and also reduces the required minimum lot size within the Agricultural-Intensive (A-I) and Rural/Silviculture (R/S) Future Land Use Map designations. At a regularly scheduled Planning and Zoning Agency meeting held on May 20, 2021, agency members voted 6-1 to recommend transmittal.

Presenter: Rebecca Lavie, Senior Assistant County Attorney

- 12. Second reading of updates to LAMP Ordinance.** At its March 16, 2021 meeting, the Board of County Commissioners heard the first reading of the updated ordinance for the implantation of the Land Acquisition Management Program (LAMP). Per the direction of the Board, the ordinance is being brought back for a second reading with the following changes: (1) Removal of references to activity-based recreation; (2) Addition of references to the Florida Fish and Wildlife Conservation Commission; (3) Addition of the requirement for financial disclosures for LAMP board members; and (4) Insertion of language regarding voluntary property acquisitions. Clean and redline versions of the ordinance have been attached to this item.

Presenters: Jan Brewer, Environmental Division Manager and Larry Miller, Utilities Department Chief Engineer

- 13. *Public Hearing* * Adoption Hearing for COMPAMD 2018-06 a Comprehensive Plan Amendment to amend the Comprehensive Plan Goals, Objectives and Policies to comply Section 163.3177, Florida Statutes, and adoption of the St. Johns County Water Supply Facilities Work Plan.** This is the adoption hearing for a Comprehensive Plan Amendment to amend Goals, Objectives and Policies of the St. Johns County 2025 Comprehensive Plan in order to comply with Chapter 163.3177, Florida Statutes. Chapter 163, Florida Statutes, requires local governments to amend their Comprehensive Plans to adopt a Water Supply Facilities Work Plan (Work Plan) to provide for consistency with the State's Regional Water Supply Plans that were prepared by each Water Management District.

- ❖ Public Comment
- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

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CONSENT AGENDA

1. **Motion to approve the Cash Requirement Report.** *For more information, contact Lon Stafford, Director of Financial Support at 819-3622*
2. Motion to adopt Resolution 2021-_____, **approving the final plat for Grand Creek North Phase 1B.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
3. Motion to adopt Resolution 2021-_____, **approving the final plat for Southwest Quad – St. Johns Segment.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
4. Motion to adopt Resolution 2021-_____, **approving the final plat for Town Center West End Phase 2.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
5. Motion to adopt Resolution 2021-_____, **approving the final plat for Arbors at Rivertown – Phase Two.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
6. Motion to adopt Resolution 2021-_____, **approving the final plat for Shearwater Phase 2E-3 (replat).** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
7. Motion to adopt Resolution 2021-_____, **approving the final plat for Morgan's Cove.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
8. Motion to adopt Resolution 2021-_____, authorizing the notice required by Section 336.10, F.S., for a Public Hearing on July 20, 2021 at 9:00 a.m. or at a date and time as soon thereafter as possible to hear a request for the vacation of a portion of an unopened/unimproved alley within the **College Park Manor Subdivision (VACROA 2021-01 College Park/Yatchak - Alley Vacation).** *For more information, contact Benjamin Powelson, Engineer at 209-0666*

9. Motion to adopt Resolution 2021-_____, authorizing the notice required by Section 336.10, F.S., for a Public Hearing on August 3, 2021 at 9:00 a.m. or at a date and time as soon thereafter as possible to hear a request for the vacation of an unopened/unimproved right-of-way within the **Atcheson Subdivision (VACROA 2021-04 Cypress Ave)**. *For more information, contact Benjamin Powelson, Engineer at 209-0666*
10. Motion to adopt Resolution 2021-_____, accepting a Final Release of Lien, Warranty, Easement for Utilities and a Bill of Sale conveying all personal property associated with the **water and sewer systems to serve Crescent Beach Bed & Breakfast** located off State Road A1A South. *For more information, contact Gail Oliver, Land Management Systems Department at 904 209-0770*
11. Motion to adopt Resolution 2021-_____, accepting a Final Release of Lien and Warranty associated with the **water and sewer systems to serve Sheriff's Office Training Facility** (Road) located off Agricultural Center Drive. *For more information, contact Gail Oliver, Land Management Systems Department at 904 209-0770*
12. Motion to adopt Resolution 2021-_____, accepting a Final Release of Lien, Warranty, Easement for Utilities and a Bill of Sale conveying all personal property associated with the **water and sewer systems to serve Murabella Station aka The Markets at Murabella Phase II** located off State Road 16. *For more information, contact Gail Oliver, Land Management Systems Department at 904 209-0770*
13. Motion to adopt Resolution 2021-_____, accepting a Grant of Easement for drainage purposes in connection with the **Porpoise Point Drainage Improvement Project**. *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
14. Motion to adopt Resolution 2021-_____, accepting two **Easements for Utilities off Palmera Drive East**. *For more information, contact Gail Oliver, Director, Land Management Systems at 209-0770*
15. Motion to adopt Resolution 2021-_____, accepting an Easement for Utilities for **water and sewer lines off Nina Court**. *For more information, contact Gail Oliver, Director, Land Management Systems at 209-0770*
16. Motion to adopt Resolution 2021-_____, accepting a **Grant of Easement for drainage** purposes and approving terms and authorizing the County Administrator, or designee, to execute a License Agreement on behalf of the County. *For more information, contact Gail Oliver, Land Management Systems Department at 904 209-0770*
17. Motion to adopt Resolution 2021-_____, accepting a Final Release of Lien, Warranty, and Bill of Sale and Schedule of Values conveying all personal property associated with the **water and sewer systems to serve Treaty Oaks Phase 2 Units 4 and 5** located off State Road 207. *For more information, contact Gail Oliver, Land Management Systems Department at 904 209-0770*

18. Motion to adopt Resolution 2021-_____, approving the terms of and authorizing the County Administrator, or his designee, to join in the execution of two Easements for Utilities and accept a Temporary Construction Easement for a **water main extension from State Road 207 down to State Road 206.** *For more information, contact Gail Oliver, Director, Land Management Systems at 209-0770*
19. Motion to adopt Resolution 2021-_____, authorizing the County Administrator, or his designee, to **award Bid 21-93, Purchase of SR 207 Water Main Extension Materials to Ferguson Waterworks,** and to issue a Purchase Order for the purchase of the specified water main extension materials at a total price of \$2,317,003. *For more information, contact Jaime Locklear, Asst Director, Purchasing & Contracts at 904 209-0158*
20. Motion to adopt Resolution 2021-_____, authorizing the County Administrator, or his designee, to **award Bid 21-04: SRF Main System Manhole Rehabilitation – Group 1 to Utility Technicians, Inc.,** as the lowest, responsive, responsible bidder, and to execute an agreement in substantially the same form and format as attached for the completion of the project as provided in Bid No. 21-04, for a lump sum price of \$867,605. *For more information, contact Jaime Locklear, Asst Director, Purchasing & Contracts at 904 209-0158*
21. Motion to adopt Resolution 2021-_____, authorizing the County Administrator, or his designee, to **award Bid 21-73: Northwest Well NW-7 Well Drilling & Site Preparation to Partridge Well Drilling Company, Inc.,** as the lowest, responsive, responsible bidder, and to execute an agreement in substantially the same form and format as attached for the completion of the project as provided in Bid No. 21-73, for a total amount of \$224,635.00. *For more information, contact Jaime Locklear, Asst Director, Purchasing & Contracts at 904 209-0158*
22. Motion to adopt Resolution 2021-_____, authorizing the County Administrator, or his designee to **award Bid No: 21-64; Vilano Boat Ramp & Channel Dredge to Athna Marine & Construction Company LLC,** as the lowest, responsive, responsible bidder, and to execute a contract in substantially the same form and format as attached hereto for completion of the project as provided in Bid No: 21-64 at a total bid price of \$577,847.63. Motion to recognize and appropriate the additional FIND award of \$60,000, additional \$30,000 from Port, Waterway, and Beach District, and a General Fund Reserve transfer of \$247,848 to the Waterway Access Fund. *For more information, contact Jaime Locklear, Asst Director, Purchasing & Contracts at 904 209-0158*
23. Motion to declare the attachments as **surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For more information, contact Jaime Locklear, Asst. Director Purchasing & Contracts at 904 209-0158*
24. Motion to adopt Resolution 2021-_____, approving the terms and conditions of the **Non-Exclusive Franchise Agreements for Construction and Demolition debris** between St. Johns County, Florida and thirty-one independent Contractors and authorizing the County Administrator or designee to execute each one of the Non-Exclusive Franchise Agreements on behalf of the County *For more information, contact Greg Caldwell, Public Works Director at 209-0266*

25. Motion to adopt Resolution 2021-_____, amending the Fiscal Year 2021 Law Enforcement Trust Fund budget to **recognize and appropriate receipts from the sale confiscated property received in FY 2021.** *For more information, contact Jesse Dunn, Director, Office of Management & Budget at 904 209-0568*
26. Motion to approve a transfer of \$1,000 from Equitable Sharing Justice Department Reserve for appropriation to the Sheriff's Office for use in accordance with federal guidelines to **support Crime Stoppers of Northeast Florida.** *For more information, contact Robert A. Hardwick, Sheriff at 904 824-8304*
27. Motion authorizing the Chair to execute a **Memorandum of Understanding** by and between St. Johns County and the School Board for St. Johns County, in substantially the same form and format as attached, providing for **issuance of a cooperative solicitation to secure professional and technical redistricting and line drawing services to create districts** in accordance with applicable provisions of the Florida Statutes. *For more information, contact Regina D. Ross, Deputy County Attorney at 904 209-0811*
28. Motion to adopt Resolution 2021-_____, **creating a Commercial Property Assessed Clean Energy (C-PACE) Program** within St. Johns County by participating in the C-PACE programs of the Florida Green Finance Authority, The Florida PACE Funding Agency, the Florida Resiliency and Energy District, and the Green Corridor. *For more information, contact Rebecca Lavie, Senior Assistant County Attorney at 904 209-0805*
29. Motion to adopt Resolution 2021-_____, authorizing the County Administrator, or his designee, to execute a subrecipient **contract for Jacksonville Area Legal Aid/St. Johns County Office** for the purpose of providing legal assistance to eligible County residents who are experiencing housing instability due to the Coronavirus, as an activity under the CDBG 2019-2020 Annual Action Plan. *For more information, contact Roberto Ortiz, Housing and Community Services Manager at 904 827-6894*
30. Motion to adopt Resolution 2021-_____, ratifying the County Administrator's execution of **Amendment #25 to the Community Based Care contract NJ206 between St. Johns County, Florida and the State of Florida, Department of Children and Families,** which inserts the Schedule of Funds dated 03/10/2021 for State Fiscal Year 2020-2021, and recognizing and appropriating an associated \$93,165.00 within the County Fiscal Year 2021 Community Based Care Fund. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*
31. Motion to adopt Resolution 2021-_____, approving the terms, conditions, and requirements of the agreement for the **Master Trust Administration between St. Johns County, Florida and Family Support Services of North Florida, Inc.,** authorizing the County Administrator, or designee, to execute the Second Contract Extension Agreement on behalf of the County. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*

32. Motion to adopt Resolution 2021-_____, approving the terms, provisions, conditions, and requirements of the **Interagency Training Agreement between the St. Johns County, Florida, and Community Partnership for Children, Inc. and Family Support Services of North Florida, Inc.** substantially in the same form as attached and authorizing the County Administrator, or his designee, to execute the Agreement on behalf of St. Johns County substantially in the same form as attached. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*
33. Motion to adopt Resolution 2021-_____, approving the terms, conditions, and requirements of the **Second Contract Extension Agreement for adoption recruitment services, in conjunction with the Heart Gallery of North Florida,** between St. Johns County, Florida and Family Support Services of North Florida, Inc., authorizing the County Administrator, or designee, to execute the Second Contract Extension Agreement on behalf of the County. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*
34. Motion to adopt Resolution 2021-_____, approving the terms, conditions and requirements of this contract extension agreement in an amount not to exceed \$104,183.17 between St. Johns County and **Devereux Florida Treatment Network for the Family Builder Safety Services Program,** authorizing the County Administrator, or designee, to execute a contract extension agreement substantially in the same form as the attached agreement on behalf of the County. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*
35. Motion to adopt Resolution 2021-_____, approving the terms, conditions and requirements between St. Johns County and the **Children's Home Society, Inc. for PRIDE Training** and authorizing the County Administrator, or designee, to execute the extension agreement substantially in the same form as the attached agreement on behalf of the County. *For more information, contact Shawna Novak, Health and Human Services Director at 904 209-6089*
36. Motion to approve the **transfer of \$95,665 from General Fund Reserves** to the Ponte Vedra Annex (0033-53120) in the amount of \$32,255, the Julington Creek annex (0034-53120) in the amount of \$32,950, and the Southeast annex (0103-53120) in the amount of \$30,460. *For more information, contact Katie Diaz, Facilities Management Director at 904 209-0400*
37. Motion to adopt Resolution 2021-_____, **authorizing completion of the audit described herein,** approving the transfer of an amount not to exceed \$20,000 from the Health Insurance Fund Reserves [5500-59920] and authorizing the County Administrator, or designee, to execute agreement(s) in substantially the same form and format as attached for completion of the audit in calendar year 2021. *For more information, contact Sarah Taylor, Director, Human Resources at 904 209-0635*
38. Motion to approve minutes:
- 06/01/2021, BCC Regular

