

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - Christian Whitehurst  
District 2 - Jeb S. Smith  
District 3 - Paul M. Waldron  
District 4 - Jeremiah R. Blocker, Chair  
District 5 - Henry Dean, Vice Chair



## BOARD MEETING AGENDA

County Auditorium  
500 San Sebastian View

Hunter S. Conrad, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, June 1, 2021 9:00 AM

*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## REGULAR MEETING

- ❖ Call to Order by Chair
- ❖ Roll Call by the Clerk of the Court
- ❖ Invocation
- ❖ Pledge of Allegiance
- ❖ Bartram Trail High School Girls Soccer Team Recognition
- ❖ Acceptance of Proclamation
- ❖ Public Safety Update
- ❖ Deletions to Consent Agenda
- ❖ Approval of Consent Agenda
- ❖ Additions/Deletions to Regular Agenda
- ❖ Approval of Regular Agenda

**Presenter: Clerk of the Circuit Court Brandon J. Patty, and Supervisor of Elections Vicky Oakes**

**Staff Member: Jesse Dunn, Director, OMB**

1. **Constitutional Officers' Fiscal Year 2022 Budget Presentations - St. Johns County Clerk of the Circuit Court and Comptroller & St. Johns County Supervisor of Elections.** Presentation of the Constitutional Officer's tentative budgets for Fiscal Year 2022. Under F.S. 129.03(2), on or before June 1 of each year, Constitutional Officers shall submit to the Board of County Commissioners (BCC) a tentative budget for their respective offices for the ensuing fiscal year. Since the Tax Collector is fee-based, it is not required for the Tax Collector's budget to be submitted to the BCC at this time. Each Constitutional Officer will make a brief oral presentation to the BCC relative to their respective tentative budget. The tentative presentation order will be: 1) Clerk of the Circuit Court and Comptroller Brandon Patty; 2) Supervisor of Elections Vicky Oakes. The Sheriff and Property Appraiser will make their respective presentations to the BCC on June 15, 2021.

**Presenter: Joseph Giammanco, Director, Emergency Management**

2. **Hurricanes Matthew and Irma emergency beach berm project update.** Both Hurricane Matthew and Hurricane Irma inflicted severe impacts to St. Johns County resulting in a presidential declaration for federal assistance in categories A through G of FEMA's Public Assistance Program. As part of the recovery process, the County submitted a category B emergency beach berm project for both storms. FEMA has provided a conditional approval with a completion date of 31 Dec 2021.

**Presenter: Jesse Dunn, Director, Office of Management & Budget**

- 3. St. Johns County Taxable Special Obligation Refunding Revenue Note, Series 2021.** Attached, for the Board's consideration is a resolution accepting the proposal of TD Bank, N.A., to provide the County with a term loan in order to refund a portion of the County's outstanding Sales Tax Revenue Refunding Bonds, Series 2012A, Sales Tax Revenue Refunding Bonds, Series 2012B and Transportation Improvement Revenue Refunding Bonds, Series 2012A, in order to achieve debt service savings. If approved, the resolution would: (1) provide for approval of the form of a loan agreement; (2) authorize issuance of the St. Johns County, Florida Taxable Special Obligation Refunding Revenue Note, Series 2021, pursuant to the loan agreement, in the aggregate principal amount not to exceed \$53,000,000; (3) approve the form of a bond purchase and exchange agreement and the issuance of a tax-exempt note in 2022 exchange for the Series 2021 note; (4) authorize the repayment of such notes from a covenant to budget; and (5) appropriate legally available non-Ad Valorem revenues. The Finance Team seeks the Board's approval of the proposed resolution, which includes forms of the documents required to move forward with the proposal, in substantially the same form and format as attached.

**Presenter: Wanda Forrest, North Florida TPO**

**Staff Member: Phong Nguyen, Transportation Planning Manager**

- 4. Presentation on North Florida TPO Transportation Improvement Program (TIP) FY 2021/2022 - 2025/2026.** The TIP identifies all publicly funded highway, transit and aviation projects within the North Florida TPO area. This area includes all of Duval County and significant portions of Clay, St. Johns and Nassau Counties. This report will cover projects significant to St. Johns County.

**Presenter: Brad Wester, Planner - Driver McAfee Hawthorne & Diebenow**

**Staff Member: Jacob Smith, SJC Planner**

**District 4**

- 5. Public Hearing \* Ponte Vedra Blvd Parking Ordinance.** Amending Section IX.D.11 of the Ponte Vedra Zoning District Regulations, relating to off-street parking requirements and limitations, and Repealing Ordinance 2006-68.

- ❖ Public Comment
- ❖ Commissioners' Reports
- ❖ County Administrator's Report
- ❖ County Attorney's Report
- ❖ Clerk of Court's Report

# ST. JOHNS COUNTY

ST. AUGUSTINE, FLORIDA

## BOARD OF COUNTY COMMISSIONERS

District 1 - Christian Whitehurst  
District 2 - Jeb S. Smith  
District 3 - Paul M. Waldron  
District 4 - Jeremiah R. Blocker, Chair  
District 5 - Henry Dean, Vice Chair



## BOARD MEETING AGENDA

County Auditorium  
500 San Sebastian View

Hunter S. Conrad, County Administrator  
Patrick F. McCormack, County Attorney

Tuesday, June 1, 2021 9:00 AM

*Please be sure all cellular devices are turned off for the duration of the County Commission Meeting*

## CONSENT AGENDA

1. **Motion to approve the Cash Requirement Report.** *For more information, contact Lon Stafford, Director of Financial Support at 819-3622*
2. Motion to adopt Resolution 2021-\_\_\_\_\_, approving the **final plat for College Park Replat.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
3. Motion to adopt Resolution 2021-\_\_\_\_\_, approving the **final plat for Shearwater Phase 3A.** *For more information, contact Kelly Schley, Application Review Supervisor at 209-0720*
4. Motion to adopt Resolution 2021-\_\_\_\_\_, accepting a **Deed of Dedication for right-of-way known as Mercutio Lane to provide access to Murabella Fire Station 16.** *For more information, contact Gail Oliver, Land Management Systems Director at 904 209-0770*
5. Motion to adopt Resolution 2021-\_\_\_\_\_, accepting a Deed of Dedication Right-of-Way from Turnbull Community Development District to St. Johns County for additional right-of-way required for a **traffic signal at the intersection of Pacetti Road and W. Positano Avenue.** *For more information, contact Gail Oliver, Land Management Systems Director at 209-0770*
6. Motion to adopt Resolution 2021-\_\_\_\_\_, approving the terms and authorizing the County Administrator, or designee, to execute a Concurrency and Impact Fee Agreement for property required for the **CR210/Greenbriar Road widening project from Cimarrone Boulevard to Greenbriar Road.** *For more information, contact Gail Oliver, Land Management Systems Director at 904 209-0770*
7. Motion to adopt Resolution 2021-\_\_\_\_\_, authorizing the County Administrator, or designee, to enter into negotiations with **GAI Consultants, Inc. as the top ranked firm under RFQ 21-70; Design of Widening Race Track Rd to 6-Lanes from West Peyton Pkwy to Bartram Park Blvd,** and upon successful negotiations, to award and execute a contract in substantially the same form and format as attached for completion of the work, or to conduct negotiations with the next successively ranked firm as required until an agreement is reached. *For more information, contact Jaime Locklear, Asst. Director Purchasing & Contracts at 904 209-0158*

8. Motion to adopt Resolution 2021-\_\_\_\_, authorizing the County Administrator, or his designee, to **award Bid No: Bid No. 21-83; Winton Circle Drainage Improvements to G&H Underground Construction, Inc.** as the lowest, responsive, responsible bidder, and to execute a contract in substantially same form and format as attached hereto for completion of the project as provided in Bid No. 21-83, for a project total lump sum cost of \$952,420.61. *For more information, contact Jaime Locklear, Asst. Director Purchasing & Contracts at 904 209-0158*
9. Motion to adopt Resolution 2021-\_\_\_\_, authorizing the County Administrator, or his designee, to **award Bid No: Bid No. 21-19; Kings Road Drainage Improvements – HMGP 4283-45-A to A.W.A. Contracting Co., Inc.** as the lowest, responsive, responsible bidder, and to execute a contract in substantially the same form and format as attached hereto for completion of the project as provided in Bid No. 21-19, for a project total lump sum cost of \$472,287.21. *For more information, contact Jaime Locklear, Asst. Director Purchasing & Contracts at 904 209-0158*
10. Motion to adopt Resolution 2021-\_\_\_\_, authorizing the County Administrator, or his designee, to **award Bid 21-79: Demolition & Removal of Structures & Materials to Elev8 Partners, LLC and ERS Corp.,** as the two lowest, responsive, responsible bidders, and to execute an agreement in substantially the same form and format as attached with each, to perform the required services as provided in Bid No. 21-79. *For more information, contact Jaime Locklear, Asst Director Purchasing & Contracts at 904 209-0158*
11. Motion to declare the attachments as **surplus** and authorize the County Administrator, or his designee, to dispose of same in accordance with the Purchasing Policy 308 and Florida Statute 274. *For more information, contact Jaime Locklear, Asst. Director Purchasing & Contracts at 904 209-0158*
12. Motion to adopt Resolution 2021-\_\_\_\_, authorizing the County Administrator, or his designee, to **award Bid No. 21-59; Supply of Uniforms, Floor Mats, Fender Covers and Shop Towels to Unifirst Corporation** as the responsive, responsible bidder, and to execute a contract in substantially the same form and format as attached for the provision of the services. *For more information, contact Jaime Locklear, Asst. Director Purchasing & Contracts at 904 209-0158*
13. Motion to adopt Resolution 2021-\_\_\_\_, authorizing the County Administrator, or his designee, to enter into negotiations with Veterinary Associates of North Florida, LLC dba Palencia Pet Clinic, and upon successful negotiations, award and execute a contract in substantially the same form and format as attached hereto to **provide veterinary services in accordance with RFP 21-85.** *For more information, contact Jaime Locklear, Asst. Director Purchasing & Contracts at 904 209-0158*
14. Motion to approve a transfer from Tourist Development Tax Category V Reserves in the amount of \$401,000 to fund the non-federal share of the requested **St. Johns County SP and St. Johns CSRM Validation Studies**, on behalf of the County. *For more information, contact Damon Douglas, Coastal Manager at 904 209-0794*

15. Motion to adopt Resolution 2021-\_\_\_\_, recognizing unanticipated revenue of up to \$1,833,334 in excess funds returned from the completed **South Ponte Vedra and Vilano Beach Coastal Storm Risk Management Project**, appropriating up to \$461,067 as payment to the Florida Department of Environmental Protection for its proportionate share of returned funds, and appropriating the remaining funds as a transfer to the 2020 Special Obligation Revenue Note Debt Service Fund to pay down debt service within the Fiscal Year 2021 budget. *For more information, contact Damon Douglas, Coastal Manager at 904 209-0794*
16. Motion to adopt Resolution 2021-\_\_\_\_, approving the terms and conditions of the **Florida Inland Navigation District (FIND) grant agreement to complete improvements at the Vilano Boat Ramp**; authorizing the County Administrator, or designee, to execute an agreement in substantially the same form and format as attached hereto; recognizing the \$250,000 FIND grant award for use in the Fiscal Year 2021 budget; and authorizing a reserve transfer from Category 4 tourist development tax revenues to meet the County's \$250,000 grant funding match obligation *For more information, contact Doug Bataille, Parks & Recreation Director at 904 209-0324*
17. Motion to ratify the appointment of Dr. William McCormick to the **Affordable Housing Advisory Committee as the Planning & Zoning Agency's representative** for a term scheduled to expire July 1, 2022. *For more information, contact Melissa Lundquist, Assistant to the Board of County Commissioners at 904 209-0563*
18. **Motion to approve minutes:**
- 05/18/2021; BCC Regular
19. **Proofs:**
- Proof: Requisition of Bids, Bid NO: 21-64; Vilano Boat Ramp & Channel Dredge, published on March 1, 2021 and March 8, 2021, in the St. Augustine Record.
- Proof: Requisition of Bids, RFQ NO: 21-70; Design Widening Race Track Road to 6-Lanes from West Peyton Parkway to Bartram Park Boulevard, published on March 1, 2021 and March 8, 2021, in the St. Augustine Record.
- Proof: Requisition of Bids, RFP NO: Financial and Management Consulting Services, published on March 1, 2021 and March 8, 2021, in the St. Augustine Record.
- Proof: Requisition of Bids, Bid NO: 21-72; Maintenance of Traffic (MOT) Devices for CR-210 Corridor East of I-95, published on March 5, 2021 and March 12, 2021, in the St. Augustine Record.
- Proof: Requisition of Bids, Bid NO: 21-79; Demolition & Removal of Structure & Materials, published on March 15, 2021 and March 22, 2021, in the St. Augustine Record.
- Proof: Notice of Intent, Permit 0377843-001; Intent to Issue a joint coastal permit and letter of consent to use sovereign submerged lands, published on March 23, 2021, in the St. Augustine Record.
- Proof: Requisition of Proposals, RFP NO: 21-78; Transportation of Cadavers, published on March 19, 2021 and March 26, 2021, in the St. Augustine Record.
- Proof: Requisition of Proposals, Bid NO: 21-83; Winton Circle Drainage Improvements, published on March 24, 2021 and March 31, 2021, in the St. Augustine Record.
- Proof: Requisition of Proposals, Bid NO: 21-04; Main System Manhole Rehabilitation, published on March 24, 2021 and March 31, 2021, in the St. Augustine Record.

Proof: Requisition of Bids, Bid NO: 21-71; Construction of Intersection Improvements on Solana Road at SR A1A, published on March 31, 2021, in the St. Augustine Record.

Proof: Requisition of Bids, Bid NO: 21-80; Purchase of Training Manikins, published on March 31, 2021 and April 7, 2021, in the St. Augustine Record.

Proof: Requisition of Bids, Bid NO: 21-81; Purchase of Video Laryngoscopes, published on March 31, 2021 and April 7, 2021, in the St. Augustine Record.

Proof: Notice of Special Meeting, Issuance of Notes; Issuance of St. Johns County, Florida Taxable Water and Sewer Refunding Revenue Bonds, Services 2021 (the "Notes"), published on April 1, 2021, in the St. Augustine Record.

Proof: Requisition of Bids, Bid NO: 21-19; Kings Road Drainage Improvements - HMGP 4283-45-A, published on April 3, 2021 and April 10, 2021, in the St. Augustine Record.

Proof: Requisition of Bids, RFP NO: 21-85; Veterinarian Services, published on April 5, 2021 and April 12, 2021, in the St. Augustine Record.